

## **SPECIAL MEETING**

### **Budget Workshop**

The Franklin Township Committee held a Special Budget Workshop Meeting on Monday, November 19, 2012 at the hour of 6:00 p.m. Mayor Bonnie Butler opened the meeting in accordance with the "Open Public Meeting Act" Chapter 231, P.L. 1975 at 6:00 pm having been duly advertised and a copy posted in the office of the Township Clerk.

**ROLL CALL OF COMMITTEE MEMBERS:** **Butler**, Yes; **Flynn**, Absent  
**Payne**, Yes; **Toretta**, Absent; **Payne**, Yes

**Present were:** Mayor Bonnie Butler, Michael Toretta (joined meeting at 6:20 pm), Sarah Payne, Joe Flynn (joined meeting at 6:10 pm), Jacob Pence, Dawn Stanchina, CFO, Raymond Read, OEM/Fire Chief, Denise L. Cicerelle, Municipal Clerk, Karen Chiu, Squad Chief and Jason Dilts (joined meeting at approximately 8:50 pm).

The 2013 Expenditure Budget, prepared by our CFO, was reviewed per each Line Item.

A new Community Center Coordinator being proposed to replace the current one, salary would be paid out of the Recreation Trust Fund. Looking for permission to sell miscellaneous items in the Community Center on Craig's List.

Letters of request received:

#### **Full Time Employees**

Full Time Employees proposed a 3.5% increase, committee considering a 2% increase for "All Employees" not to include mayor and committee salaries.

#### **DPW**

Ron Read DPW Foreman submitted a proposal as follows:

1. Road Maintenance \$300,000
2. New Big Truck \$155,000
3. Bucket Loader TN75S \$8,000
4. New Base Radio Shop \$5,000
5. New Side Arm Mower \$90,000

#### **Construction Office**

The Construction office advised that their budget will remain the same as last year.

**Assessor**

Eloise Hagaman advised that she may need a new printer.

**Zoning/Code Enforcement Officer**

Jim Onembo advised that he may need a new printer/fax/copy machine, not to exceed \$200.

**OEM**

Sonny Read will be looking to purchase the following in 2013:

- 1. 3 Water Rescue Rope Bags at \$250 each; total \$750
- 2. 2 sets of All Weather PPE at \$325 each; total \$650
- 3. 1 large portable well pump \$850

**Fire Department**

Chief Read presented a proposal as follows totaling \$53,075.00:

- 1. 5 sets of personal protective gear (boots, helmets, pants, jackets, gloves, nomex hoods) each \$2,802.40; total \$14,012. (required by P-OSHA to be replaced accordingly)
- 2. Testing of equipment (ladders, pumps, hose, flow test for breathing air apparatus) \$18,412 (P-OSHA & NFPA standards)
- 3. Repairs on township owned trucks and department owned trucks and equipment, engine repairs and service, drive train repairs and service, tires, pumps, electronic devices; \$20,651.

**Rescue Squad**

Chief Karen Chiu submitted a proposal including a printout from last year, itemizing their schedule of expenses supporting their request for \$30,000 this coming year. A consideration of replacing an old ambulance, with a newer model, that would cost approximately \$200,000.

**COMMITTEE REPORTS**

Joe Flynn – nothing further to report

Michael Toretta – nothing further to report

Jacob Pence – nothing further to report

Sarah Payne– nothing further to report

Bonnie Butler – nothing further to report

**OPEN PUBLIC SESSION**

No one present from the public present

**EXECUTIVE SESSION**

BE IT RESOLVED, on this 19th day of November, 2012, by the Township Committee of the Township of Franklin and pursuant to N.J.S.A. 10:4-1, that the Township Committee shall discuss the following matter in executive session

**PROFESSIONAL CONTRACTS**

It is not possible at this time for the Township Committee to determine when and under what circumstances the item which is to be discussed in executive session can be publicly disclosed.

THEREFORE, be it resolved on this 19th, day of November, 2012 by the Franklin Township Committee, that the matter stated will be discussed in executive session, said session to commence at 9:14 pm.

On Motion by Mike Toretta and seconded by Bonnie Butler to exit to executive session at 9:14 p.m. Unanimous Vote.

On motion by Joe Flynn and seconded Mike Toretta to return to the regular session at 9:53 p.m. Unanimous Vote.

**Capital Improvement Purchase Wish List**

1. New Ambulance for rescue squad
2. New windows in office that open and close, seal leaks around windows
3. New photocopier
4. Building Improvements (Conference room updates, extension of counter top at front window)
5. New Air Conditioning Unit replacing an old one
6. Bucket for DPW Tractor
7. Radios for DPW
8. 2 Generators for use at our municipal building and road garage (in cases of emergency)
9. New computer (dog licensing at the front window) Purchase can be made this year out of the Dog Trust Fund per CFO

Numbers will be reviewed by our CFO and Auditor for further discussion at our December regular monthly meeting.

On motion by Joe Flynn and seconded by Mike Toretta, hearing no objection, meeting stands adjourned at 9:54 pm. Unanimous Vote.

Respectfully submitted,

Denise L. Cicerelle, RMC/CMR  
Municipal Clerk

