

REGULAR MEETING

The Franklin Township Committee held its regular monthly meeting at approximately 7:11 pm on Monday, July 7, 2014. Mayor Bonnie Butler opened the meeting in accordance with the "Open Public Meeting Act" Chapter 231, P.L. 1975 having been duly advertised and a copy posted in the office of the Township Clerk.

Following the flag salute a roll call of committee members present.

ROLL CALL OF COMMITTEE MEMBERS PRESENT: Bonnie Butler, Jeff DeAngelis, Jacob Pence, Mike Toretta, Joe Flynn. (5) Present

Present were: Denise L. Becton, Municipal Clerk, Kevin Benbrook, Municipal Attorney, Mike Finelli, Municipal Engineer, Ronald Read, DPW Foreman, Roger Bulava, Recycling

CONSENT AGENDA:

Minutes:

The Regular Meeting Minutes of June 2, 2014 and On-Site 50/50 #RA2014-8 and Off Premises Tricky Tray Raffles #RA2014-9 for Big Brothers Big Sisters, to be held September 19, 2014 from 6:00 pm – 10:00 pm, were accepted on motion by Jeff DeAngelis, and seconded by Jacob Pence; Unanimous Vote.

NEW BUSINESS:

New Jersey State Police – Not Present

Resolutions:

The following Resolution was presented for first reading and adoption:

**TOWNSHIP OF FRANKLIN
COUNTY OF WARREN, STATE OF NEW JERSEY**

RESOLUTION NO. 2014-54

A Resolution Authorizing A Shared Service Agreement for Sharing Public Works Equipment between The Township of Franklin and The County of Warren, State of New Jersey

WHEREAS, the County of Warren adopted Resolution 314-14 on May 28, 2014 authorizing master public works shared services agreement for sharing public works equipment between Warren County municipalities and the County of Warren; and

WHEREAS, the Township of Franklin desires to utilize such services in accordance with the terms of an agreement; and

WHEREAS, the Uniform Shared Services & Consolidation Act (N.J.S.A. 40A:65-1 et seq.) authorizes the County of Warren and Franklin Township to enter into such an agreement.

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Committee of the County of Warren does hereby authorize the Mayor and Municipal Clerk to execute agreements to provide the services to the Township of Franklin as described in said agreements.

On motion by Jacob Pence and seconded by Mike Toretta the aforementioned **Resolution 2014-54** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Joe Flynn	X		
Jeffrey DeAngelis	X		
Jacob Pence	X		
Michael Toretta	X		
Mayor Bonnie Butler	X		
			(5) Yes (0) No (0) Absent/Abstained Motion Carried

CERTIFICATION

I, Denise L. Becton, Municipal Clerk for the Township of Franklin, do hereby certify that the foregoing is a true and accurate copy of the resolution duly adopted by the Township Committee at its July 7, 2014 meeting.

Denise L. Becton, RMC/CMR

The following Resolution was presented for first reading and adoption:

RESOLUTION NO. 2014-55

WHEREAS, US Bank-Cust for Pro Capital III, LLC holds Tax Sale Certificate #2012-002 on Block 55 Lot 6 and,

WHEREAS, the property owner has redeemed this lien,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Committee authorize the Tax Collector to refund the sum of \$ 37,489.07 to US Bank-Cust for Pro Capital III, LLC, 2 Liberty Place, 50 South 16th Street, Suite 1950, Philadelphia, PA 19102.

On motion by Jeff DeAngelis and seconded by Mike Toretta the aforementioned **Resolution 2014-54** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Joe Flynn	X		
Jeffrey DeAngelis	X		
Jacob Pence	X		
Michael Toretta	X		
Mayor Bonnie Butler	X		
			(5) Yes (0) No (0) Absent/Abstained Motion Carried

CERTIFICATION

I, Denise L. Becton, Municipal Clerk for the Township of Franklin, do hereby certify that the foregoing is a true and accurate copy of the resolution duly adopted by the Township Committee at its July 7, 2014 meeting.

Denise L. Becton, RMC/CMR

FIRST READING/INTRODUCTION OF:

ORDINANCE 2014-5

**AN ORDINANCE APPROPRIATING THE SUM OF \$7,500.00
CURRENTLY LOCATED WITHIN THE CAPITAL
IMPROVEMENT FUND OF THE TOWNSHIP OF
FRANKLIN FOR THE PURCHASE OF NEW COMPUTER EQUIPMENT
THROUGHOUT VARIOUS DEPARTMENTS**

WHEREAS, there are currently funds, raised by the Current Fund and previous, budgets within the Capital Improvement Fund of Franklin Township, and the Township Committee wishes to replace purchase new computer equipment for various departments at the Township of Franklin

WHEREAS, it is deemed appropriate to make use of \$7,500.00 of the allowable Capital improvements for the replacement and purchase new computer equipment for various departments at the Township of Franklin

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Franklin, County of Warren, State of New Jersey, as follows:

Section 1. The sum of \$7,500.00 presently located in the Capital Improvement Fund is hereby appropriated for Township Buildings.

Section 2. In connection with the amount authorized in Section 1 hereof, the Township Committee makes the following determinations.

A) The purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Township may lawfully take as a general capital improvement

B) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of the Local Bond Law and the reasonable life thereof is at least five (5) years.

Section 3. All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 4. This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

NOTICE

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Franklin held July 7th, 2014, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a meeting of the Township committee to be hold on August 4th, 2014, at 7:30 pm or as soon thereafter as the matter may be heard at the Municipal Building, 2093 Route 57, Broadway, NJ 08808 at which time all persons interested will be given the opportunity to be heard concerning such Ordinance.

On motion by Committeeperson Jeff DeAngelis and seconded by Committeeperson Joe Flynn the aforementioned **Ordinance 2014-5** be adopted at first reading. Final reading and adoption to take place on **August 4th, 2013 at 7:00 p.m.**

Roll Call Vote	Yes	No	Absent/Abstain			
Joe Flynn	X					
Jeff DeAngelis	X					
Jacob Pence	X					
Michael Toretta	X					
Bonnie Butler, Mayor	X		(5) Yes	(0) No	(0) Absent	Motion carried

On motion by Committeeperson _____ and seconded by Committeeperson _____ the aforementioned **Ordinance 2014-5** be adopted.

Roll Call Vote	Yes	No	Absent/Abstain			
Bonnie Butler						
Joe Flynn						
Jeff DeAngelis						
Michael Toretta						
Jacob Pence			() Yes	() No	() Absent	Motion carried

CERTIFICATION

I, Denise L. Becton, Registered Municipal Clerk of the Township of Franklin, County of Warren, State of New Jersey, do hereby certify that this a true and correct copy of an Ordinance introduced by the Township Committee of the Township of Franklin at their regular meeting held on July 7th, 2014. Second reading, public hearing will be held on August 4th, 2014 at or near 7:00 PM in the Franklin Township Municipal Building, 2093 Rt. 57, Broadway, New Jersey.

Denise L. Becton, Municipal Clerk

DISCUSSIONS/APPROVALS:

MAINTENANCE OF MUNICIPAL PROPERTIES:

Scott Lazier, Lazier Landscaping – Discussion at June 2nd's meeting as to Magnum Tree no longer able to continue services to maintain overgrown properties and referred and recommended Lazier Landscaping. We are still waiting on a certificate of insurance and additional paperwork to complete the file.

Moved by Committeeperson Mike Toretta and seconded by Committeeperson Jeff DeAngelis conditional appointment that we receive a certificate of insurance and additional paperwork and upon roll call, vote was passed.

Roll Call Vote:	Yes	No	Absent/Abstained
Jacob Pence	X		
Jeff DeAngelis	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Bonnie Butler	X	(5) Yes (0) No (0) Absent	Motion carried

COMMUNITY CENTER –

Eddy Patient in attendance and discussed the following with the committee:

1. Franklin Township Community Center Website Host – Spoke with Christie Jacobsen our Webmaster in order to have a Notice Board to post rentals and additional information, we will need to have a software update. Also Ms. Jacobsen recommends a newer website to a newer Host. No additional cost to upgrade than what we are already being charged.

On motion by Bonnie Butler and seconded by Joe Flynn not to exceed \$5 more per month, migrate to a new computer website, and upon roll call, vote was passed.

Roll Call Vote:	Yes	No	Absent/Abstained
Jacob Pence	X		
Jeff DeAngelis	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Bonnie Butler	X	(5) Yes (0) No (0) Abstained	Motion carried

2. Policy Update for individual community center usage – A discussion ensued as to individuals using the community center in lieu of groups with insurance. A Facility Use Agreement from another town has been reviewed. Attorney Benbrook will get a clean electronic copy of this agreement to Mr. Patient and to Committeeman DeAngelis who will be meeting with the township's insurance broker for further review.
3. Request for Petty Cash – Mr. Patient is looking to have a Petty Cash Account in order to purchase small items instead of waiting to have a purchase order signed and a check cut for the community center. Municipal Clerk will look into her Petty Cash Account to see if another account will have to be set up through the State of New Jersey.

EXECUTIVE SESSION

BE IT RESOLVED, on this 7th day of July, 2014, by the Township Committee of the Township of Franklin and pursuant to N.J.S.A. 10:4-1, that the Township Committee shall discuss the following matter in executive session

PERSONNEL

It is not possible at this time for the Township Committee to determine when and under what circumstances the item which is to be discussed in executive session can be publicly disclosed.

THEREFORE, be it resolved on this 7th, day of July, 2014 by the Franklin Township Committee, that the matter stated will be discussed in executive session, said session to commence at 7:40 pm.

On Motion by Jacob Pence and seconded by Mike Toretta to exit to executive session at 7:40 p.m. Unanimous Vote.

On motion by Mike Toretta and seconded Jeff DeAngelis to return to the regular session at 7:50 p.m. Unanimous Vote.

DISCUSSIONS/APPROVALS (continued):

New Village Property –

Franklin Township Lion’s Club is looking to donate \$5000 to Franklin Township for playground equipment to be purchased for this property. The requirements for a playground and the cost of the equipment and the insurance will be quite expensive. Committeeman DeAngelis is meeting with our insurance broker this Friday and will discuss this further.

OLD BUSINESS:

Public Hearing and Consideration of:

Final Reading and Adoption of Ordinance 2014-4

On motion by Mike Toretta and seconded by Jacob Pence to open the Public Hearing.

No Public Comments

On motion by Mike Toretta and seconded by Jacob Pence to close the Public Hearing

ORDINANCE 2014-4

**Amendments to the Land Use and Development Ordinance
of the Township of Franklin, Warren County, New Jersey**

ORDINANCE AMENDING AND SUPPLEMENTING THE “CODE OF THE TOWNSHIP OF FRANKLIN’ WARREN COUNTY, NEW JERSEY TO AMEND CHAPTER 90, ARTICLE I, GENERAL PROVISIONS, SECTION 90-3 TO ADD A DEFINITION, ARTICLE IV, PROVISIONS APPLICABLE TO BOARD, SECTION 90-27 TO AMEND FEES, ARTICLE VIII, ZONING, SECTION 90-53B TO AMEND THE ZONING MAP, ARTICLE VIII, ZONING, SECTION 90-56A TO AMEND THE SCHEDULE OF USE REGULATIONS, ARTICLE VIII, ZONING, SECTION 90-56B TO AMEND THE SCHEDULE OF AREA, BULK AND YARD REQUIREMENTS, ARTICLE VIII, ZONING, SECTION 90-56F TO REPEAL SUBSECTION (1),

BE IT ORDAINED by the Township Committee of the Township of Franklin in the County of Warren, State of New Jersey, as follows:

1. The Code of the Township of Franklin, Warren County, New Jersey is hereby amended to add the following definition to Chapter 90, Section 90-3:

FLOOR AREA RATIO The sum of the area of all floors of buildings or structures divided by the total area of the lot upon which they are situated.

2. The Code of the Township of Franklin, Warren County, New Jersey is hereby Amended to revise Subsection §90-27, Fees, as follows:

§90-27B(5) Minor Site Plan: \$2,000

§90-27B(9) Appeal (N.J.S.A. 40:55D-70a): \$500 [See also §90-27B(16)].

§90-27B(12) Use or a special reason variance (N.J.S.A. 40:55D-70d): \$2,500 [See also §90-27B(16)].

§90-27B(16) Extensions of approvals: \$750

3. The Code of the Township of Franklin, Warren County, New Jersey is hereby Amended to delete from Subsection §90-56A, Schedule of Use Regulations, the “IP Industrial Park” zone district standards in their entirety, including all permitted uses, accessory uses and conditional uses, as indicated on the attached Attachment 10.
4. The Code of the Township of Franklin, Warren County, New Jersey is hereby Amended to add to Subsection §90-56A, Schedule of Use Regulations, “Bed and Breakfast Inn” as a permitted accessory use in the RC Rural Conservation, R-75 Village Residential and C-1 Village Commercial Zone Districts, as indicated on the attached Attachment 10.
5. The Code of the Township of Franklin, Warren County, New Jersey is hereby Amended to revise Subsection §90-56A, Schedule of Use Regulations, as it pertains to Permitted Uses in the “I Industrial” zone district to read as follows: “Storage and warehousing, wholesaling, processing, light manufacturing and assembling, office, research and laboratory uses, computer and data processing centers, agricultural uses
Wireless telecommunications antennas placed on existing structures”, as indicated on the attached Attachment 10.
6. The Code of the Township of Franklin, Warren County, New Jersey is hereby Amended to revise Subsection §90-56B, Schedule of Area, Bulk and Yard Requirements, to delete reference to the IP Industrial Park zone district standards in their entirety, as indicated on the attached Attachment 11.
7. The Code of the Township of Franklin, Warren County, New Jersey is hereby Amended to revise Subsection §90-56B, Schedule of Area, Bulk and Yard Requirements, to add a column titled “Maximum Floor Area Ratio” for the C-1, C-2, HC, I and OB zone districts. Maximum Floor Area Ratio Standards are hereby established as follows and as indicated on the attached Attachment 11:

Zone District	Maximum Floor Area Ratio
C-1	0.30
C-2	0.25
HC	0.20
I	0.25
OB	0.25

8. The Code of the Township of Franklin, Warren County, New Jersey is hereby Amended to revise Subsection §90-56B, Schedule of Area, Bulk and Yard Requirements, to revise Maximum Lot Coverage for the I Industrial Zone District from 50% to 40%, as depicted on the attached Attachment 11.
9. The Code of the Township of Franklin, Warren County, New Jersey is hereby Amended to repeal Subsection §90-56F(1), in its entirety.

BE IT FURTHER ORDAINED that Subsection 90-53B, Zoning Map, is amended so that all zone districts currently classified as IP Industrial Park Zone District shall be reclassified as I Industrial Zone District, as depicted on the attached Zoning Map, dated June 2, 2014.

The within Ordinance shall take effect immediately after final passage, approval and publication according to law.

Final reading and passage to take place at a public meeting to be held on **June 2, 2014** at the hour of 7:00 p.m.

NOTICE

Notice is hereby given that the foregoing Ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Franklin held May 5, 2014, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a meeting of the Township committee to be hold on June 2, 2014, at 7:00 pm or as soon thereafter as the matter may be heard at the Municipal Building, 2093 Route 57, Broadway, NJ 08808 at which time all persons interested will be given the opportunity to be heard concerning such Ordinance.

On motion by Committeeperson Bonnie Butler and seconded by Committeeperson Jacob Pence the aforementioned **Ordinance 2014-4** be adopted at first reading. Final reading and adoption to take place on **June 2, 2014 at 7:00 p.m.**

Roll Call Vote	Yes	No	Absent/Abstain
Bonnie Butler	X		
Jeff DeAngelis			X
Joe Flynn	X		
Jacob Pence	X		
Michael Toretta			X
	(3) Yes	(0) No	(2) Absent Motion Carried

On motion by Committeeperson Jacob Pence and seconded by Committeeperson Mike Toretta the aforementioned **Ordinance 2014-4** be adopted.

Roll Call Vote	Yes	No	Absent/Abstain
Bonnie Butler	X		
Jeff DeAngelis	X		
Joe Flynn	X		
Michael Toretta	X		
Jacob Pence	X	(5) Yes	(0) No (0) Absent Motion Carried

CERTIFICATION

I, Denise L. Becton, Registered Municipal Clerk of the Township of Franklin, County of Warren, State of New Jersey, do hereby certify that this a true and correct copy of an Ordinance introduced by the Township Committee of the Township of Franklin at their regular meeting held on May 5, 2014. Second reading, public hearing held on July 7, 2014 at or near 7:00 PM in the Franklin Township Municipal Building, 2093 Rt. 57, Broadway, New Jersey.

Denise L. Becton, Municipal Clerk

REPORTS/UPDATES:

Attorney Report – Report on File

Attorney Kevin Benbrook updated the committee as to a few cases he is working on this past month including an update to the Bankruptcy Court Matter, Franklin Township vs. Trans Vantage, the answer has been filed, additional information to follow at the next meeting. Also, working with Charles Smith from Comcast, to obtain free cable service for the municipal building and the road garage. A letter was mailed out to Washington Township and Washington Borough in reference to the shared paving equipment.

Engineer Report – Report on File (see below)

Mr. Finelli briefed the committee as to the following:

Good Springs Road – A discussion ensued as to the 2014 NJDOT Trust Fund looking for authorization to prepare the work for next month’s agenda.

On motion by Jeff DeAngelis and seconded by Mike Toretta authorizing Engineer Finelli to proceed with the paperwork accordingly.

Roll Call Vote	Yes	No	Absent/Abstain
Bonnie Butler	X		
Jeff DeAngelis	X		
Joe Flynn	X		
Michael Toretta	X		
Jacob Pence	X	(5) Yes	(0) No (0) Absent Motion Carried

Engineer Finelli advised of changes to the Township Wastewater Management Plan, after a brief discussion the consensus of the committee is NOT to accept the grant due to the many variables and to see what comes of the Wastewater Management Planning Act regulations. A meeting to discuss the Flood Control Project will be held this week with Mayor Butler and Committeeman Pence at Engineer’s Office.

1. Good Springs Road, Section II

- At the May Township Committee Meeting, the Committee awarded the contract for the guiderail work to Ficor, Inc. in conjunction with the Township's attempt to both complete the project and close out the grant in order to secure the final reimbursement due the Township. The guiderail was installed on 6/11/14. The project is now officially complete and has received full approval from the NJDOT subsequent to their most recent site inspection.
- Our office has moved forward with the close-out of the grant through the NJDOT. The final close-out documents were sent to the NJDOT on 7/3/14. The Township is now in a position secure their final reimbursement in the amount of \$ 43,849.64. Please note that our grant reimbursement amount increased by approximately \$5,600 as a result of the installation of the guiderail.

2. 2014 NJDOT Trust Fund Program

- I am pleased to report that the Township was successful in receiving another grant through this program. Notice was recently received that the Township was awarded a grant in the amount of \$115,000. for the final section of Good Springs Road. We should discuss this project at the July 7, 2014 Committee Meeting relative to the Township's desire to attempt to have this project completed during 2014 or wait until 2015. I will be prepared to discuss both options with the Township, including the budget ramifications.

3. Township Wastewater Management Plan(WMP).

- We have been advised in a June 16, 2014 email from NJDEP that there are three (3) options with regard to the most recent grant allotment received for \$19,000 via correspondence from the NJDEP dated, 2/12/14.
 - a. Don't accept the grant and don't do any additional work and see what comes out of the new Wastewater Management Planning Act regulations.
 - b. Submit a new scope of work which includes a request for funding for septic density zoning.
 - c. Complete septic density zoning without funding from the State.

While it would require giving up the current grant, Item a. may be the best course of action, assuming that grant funds would be available in the future. Since our FWSA map has been officially adopted the Township is not at risk of not being able to make revisions to service areas if necessary. The matter should be discussed and direction provided.

4. Third St. Drainage/Flood Control Grant Project

- We have not spoken about this project very often over the past few months but a decision still needs to be made as to whether the Twp. wishes to proceed with the project as a result of the DEP's site inspection from last year and the various regulatory and permitting issues they have raised. I might suggest an "off-line" meeting with Mayor Butler and another Twp. Committee member with our office to discuss this project in much more detail relative to the path forward, additional expenses and schedule. I will await further direction on this project prior to continuing with any additional work.

DPW Road Foreman, Ron Read, spoke with the Warren County Mosquito Commission in reference to the Copperfield Drainage Ditch, begins at 2083 Rt. 57 running southwesterly, emptying into the Pohatcong Creek. The Commission will need the use of our DPW to haul away the debris, however the committee is in consensus that if they are in need of an engineer they are to use their own and not ours.

Roger Bulava – Recycling

Mr. Bulava is waiting to hear from Sanico to provide the committee with a final accounting as to Spring Clean Up. It was a big success, with 215 permits collected and approximately 100 no shows. Collected a trailer of just electronics alone.

Jim Onembo – Code Enforcement/Zoning

Not present.

DPW REPORT –

Mr. Read discussed the following:

1. Road side mowing, patching roads, lines painted in municipal parking lot
2. Fuel System quote received from Industrial Petroleum out of Hackensack, NJ in the amount of \$4,990.00. This will replace the current non-working system at the road garage. Mayor Butler informed, after speaking with our CFO, the DPW only has \$35,000 left in their budget, will have to determine where this money can come from in order to purchase.
3. Halfway House Road/Bickel Road a request was received to put up a stop sign. Would have to gain NJDOT approval this involves another township and is a 3 way stop. Apparently someone is spray painting this intersection marking the roadway. Our township attorney could write a letter to the resident doing this, if known, report to NJSP for further investigation.

Open Space Report:

No one present at meeting. Update report received by secretary and on file.

Franklin Township Youth Association:

Mr. Schlessinger sent a letter on behalf of the association requesting their allocated monies for the 2014 budget to be mailed. Still waiting on the soil results, and will soon need to seed the fields with soccer approaching. FTYA is actively seeking a basketball coordinator. Soccer registration has been extended and Field Hockey registration has increased. Mr. Schlessinger and Foreman Read will coordinate field maintenance at the Franklin Township School. A question arose as to the amount budgeted to the FTYA for 2014, \$5000 is in the budget but consensus of the committee remembers it should have been \$7000. Our CFO will be advised to cut the check in the amount of \$5000, but will have to look at the budget in November, when transfers can be done, if \$2000 will be available in another line item, to be able to give to the association.

Rescue Squad – Chief Karen Chiu

Chief Chiu inquired as to how the generator grant is coming along.

OEM REPORT – Raymond Read

Mr. Read, not present this evening, but the Deputy OEM, Denise Becton, addressed Chief Chiu’s question as to the generators. An email was received last week that the grant is progressing. Also, as to the New Village Property, this is an established landing zone for medevac helicopter and need to remember this prior to placing playground equipment on it.

Township Committee Reports:

Jeff DeAngelis

Committeeman DeAngelis reported that he will be meeting with our insurance brokers for health insurance and property and general liability at the office this Friday. Mayor Butler informed committeeman DeAngelis, that after speaking with the CFO, we are over expended on this line item; \$87,000 budgeted and paid out \$91,000. Mr. DeAngelis will review this with our CFO.

Jacob Pence

Nothing further to report

Michael Toretta

Committeeman Toretta addressed the various signs being picked up in our township by our Zoning Officer, Mr. Onembo. Mr. Onembo should be given more direction on this as to the removal of signs. Mr. Toretta will speak further with Mr. Onembo on this matter.

Joe Flynn

Nothing further to report.

Bonnie Butler, Mayor

Mayor Butler met with our CFO in reference to our trial balances. Appears we are over expended for audit services for our shared court services, other than that we appear to be in good shape with the budget. Received notification of repair to the test wells located on the old Smith Property, Attorney Benbrook will reach out to Environ to update the agreement and also to Mr. Santini as to his crops. A check was returned back to the township, from the Brookfield Singers, which performed at our 175th Celebration, wanted to donate the money back to the township. Vacation and employee absences have to have a chain of command policy put into place as our employee’s manual is vague. Mayor Butler was approached as to utilize payment of taxes, via on-line tax payment services. Attorney Benbrook will look in to this matter whether it requires an ordinance to be in place or not.

OPEN PUBLIC SESSION

Nothing addressed

MOTION FOR PAYMENT OF BILL LIST:

On motion by Jacob Pence and seconded by Mike Toretta, and hearing no objection, to pay bills as per bill lists submitted by the Chief Financial Officer.

Roll Call:	Yes	No	Absent/Abstained	
Michael Toretta	X			
Joe Flynn	X			
Jacob Pence	X			
Jeff DeAngelis	X			
Mayor, Bonnie Butler	X	(5) Yes	(0) No (0) Absent	Motion carried

MOTION FOR ADJOURNMENT:

On motion by Mike Toretta and seconded by Jacob Pence, hearing no objection, meeting stands adjourned at 8:30 pm.

Roll Call:	Yes	No	Absent/Abstained	
Michael Toretta	X			
Joe Flynn	X			
Jacob Pence	X			
Jeff DeAngelis	X			
Mayor, Bonnie Butler	X	(5) Yes	(0) No (0) Absent	Motion carried

Respectfully submitted,

Denise L. Becton
Municipal Clerk