

REORGANIZATION MEETING “DRAFT”

The Franklin Township Committee held their annual reorganization meeting on Monday, January 4, 2021 at the hour of 7:00 p.m. Denise L. Becton, Municipal Clerk, opened the meeting in accordance with the "Open Public Meeting Act" Chapter 231, P.L. 1975 having been duly advertised and a copy posted in the office of the Township Clerk.

Following the flag salute, Attorney Benbrook swore in Committeeperson-elect Bonnie Butler, for a (3) three year, Full-term, on the Franklin Township Committee, Term of office January 1, 2021 - December 31, 2023.

Roll call of committee members present.

Roll Call Vote for Mayor: Bonnie Butler, Jeff DeAngelis, Mike Ferri, Rich Herzer, Michael Toretta, (5) Yes, (0) No (0) Absent, Motion carried.

Nominations for Mayor for the year 2021 were opened, Mike Toretta nominated Mike Ferri and Rich Herzer seconded the motion. Rich Herzer made motion to close nominations for Mayor and seconded by Mike Ferri. All in favor to close nomination for Mayor.

Chair declares Mike Ferri is Mayor for 2021.

Nominations for Deputy Mayor for the year 2021 were opened, Rich Herzer nominated Mike Toretta and Jeff DeAngelis seconded the nomination. Rich Herzer made motion to close nominations for Deputy Mayor and seconded by Jeff DeAngelis. All in favor to close nomination for Deputy Mayor.

Roll Call Vote for Deputy Mayor: Richard Herzer, Mike Ferri, Bonnie Butler, Michael Toretta, Jeff DeAngelis. (5)Yes, (0) No, (0) Absent. Motion carried

Chair declares Mike Toretta is Deputy Mayor for 2021.

Attorney Benbrook, swore in Mike Ferri as Mayor for a one (1) year term, and Mike Toretta as Deputy Mayor, for a one (1) year term for the year 2021.

At this time, the remainder of the meeting was turned over to Mayor Ferri.

ROLL CALL OF COMMITTEE PRESENT: Richard Herzer, Jeff DeAngelis, Mike Ferri, Bonnie Butler, Michael Toretta. (5) Yes, (0) No, (0) Absent

APPROVALS

On motion by Jeff DeAngelis and seconded by Rich Herzer the following Regular Meeting Minutes of December 7, 2020 and Year End Meeting Minutes of December 28, 2020, were accepted as posted. All in favor, showing Bonnie Butler abstained from both sets of minutes and Mike Toretta from December 28th. Richard Herzer, Jeff DeAngelis-Yes, Mike Ferri-Yes, Butler-abstained from both sets of minutes, Mike Toretta-Yes abstaining from December 28th ONLY.

REPORT/UPDATES

NJSP – no representation present this evening

INTRODUCTION/ADOPTION

Continuing, Mayor Ferri, presented various **Resolutions 1-23** by number and briefing as to what each one represented as follows:

**RESOLUTION 2021-1
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF FRANKLIN, COUNTY OF WARREN
AND STATE OF NEW JERSEY DESIGNATING
REGULAR MEETING DATES / TIMES**

BE IT RESOLVED, by the Township Committee of the Township of Franklin, County of Warren and State of New Jersey that the regular meetings of the Township Committee for the year 2021 shall be held the first Monday of each month, unless otherwise indicated, at the Franklin Township Municipal Building, Broadway, N.J. at the hour of 7:00 p.m. **and/or via ZOOM.**

WHEREAS Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that at least once a year, not later than January 10th of such year, this public body shall post and mail to newspapers designated by said body, a schedule of the location, time and date of such work sessions and regular meetings of said body during the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Franklin, County of Warren and State of New Jersey, as follows:

Due to ongoing COVID-19 Pandemic, Meetings of the Mayor and Township Committee will be held On-Line through May and will be reassessed at that time. Information to join the virtual Zoom meetings will be published in the official newspapers of the Township (the Express Times NJ Zone and the Express Times) and will also be posted on the Township’s website, together with the meeting agenda, and any resolutions and ordinances that may be discussed. The agenda will remain subject to additions and deletions in the discretion of the Mayor and Committee.

Pursuant to DCA regulations, members of the public are permitted to submit written public comments. Written comments may be deposited in the drop box at the municipal building, may be mailed, or may be submitted to the Township Committee at the following email address: township_committee_comments@franklintwpwarren.org. The foregoing email address can be copied and pasted into an email for ease of use by the public. Any written public comments received by noon the day of the meeting and will be read into the record by the Township Clerk and discussed, as necessary, by the Mayor and Committee.

The Franklin Township Committee chose the following meeting dates for the year 2021. **TAKE NOTICE** that pursuant to provisions of Section 231 of the "Open Public Meetings Act" Chapter 231, PL 1975 the following is a schedule of the Regular Meetings of the Franklin Township Committee of the Township of Franklin, County of Warren to be held for the year 2021. **All meetings unless otherwise indicated**, shall be held at 7:00 p.m. at the Franklin Township Municipal Building, 2093 Rt. #57, Broadway, N.J. 08808. **Please check our website monthly as to any changes to meeting location and/or Zoom Instructions.**

January	4	Re-Org	July	12
February	**	1	August	9
March		1	September	13
April		5	October	4
May		3	November	1
June		7	December	6

January 3, 2022 (2022
Re-Organization Meeting)

The Budget Workshop Meeting will be held on *(Wednesday) January 20, 2021 at 5:00 pm

****The February 1st, 2021 Meeting will begin at 6:00 p.m. to meet with the Auditors and the regular township meeting session will begin at approximately 7:00 p.m.**

***Workshop Meetings listed below will be held, IF, there are Agenda Items to discuss, on the second Monday of the following months at 7:00 pm at the Municipal Building, 2093 Rt. 57, Broadway, NJ, and/or via ZOOM, official action MAY be taken at all workshop meetings: March 8, April 12, May 10, June 14 at 7:00 pm**

Dated: January 4, 2021

Disposition

- 1. Express-Times NJ Zone
 - 2. Express Times
 - 3. Clerks Office
- Municipal Building Broadway, N.J.
08808

RESOLUTION 2021-2

BE IT RESOLVED, by the Township Committee of the Township of Franklin, County of Warren and State of New Jersey that the regular meetings of the Franklin Township Historical Commission for the year 2020 shall be held the third Monday of each month at the Franklin Township Municipal Building, 2093 Rt. 57, Broadway, N.J. at the hour of 7:00 p.m. unless otherwise noted.

The Franklin Township Historical Commission chose the following meeting dates for the year 2021.

TAKE NOTICE that pursuant to provisions of Section 231 of the "Open Public Meetings Act" Chapter 231, PL 1975 the following is a schedule of the Regular Meetings of the Franklin Township Historical Commission, of the Township of Franklin, County of Warren to be held for the year 2021. All meetings unless otherwise indicated shall be held at 7:00 p.m. at the Franklin Township Municipal Building, 2093 Rt. #57, Broadway, N.J. 08808.

January No Meeting	July No Meeting
February No Meeting	August No Meeting
March 15	September 20
April 19	October 18
May 17	November 15
June 21	December 20

Dated: January 4, 2021

Disposition

- 1. Express-Times NJ Zone
 - 2. Clerks Office
- Municipal Building Broadway, N.J.
08808

RESOLUTION 2021-3

WHEREAS, the Township Committee of the Township of Franklin, County of Warren, State of New Jersey deems it necessary to incorporate a purchase order system so that the State Directive requiring an encumbrance system be enacted, and

WHEREAS, by Order of the Mayor and Committee that system be initiated, utilizing pre-numbered purchase orders, and encumbering any purchase of \$1,000.00 or over

WHEREAS, P.L. 1983, chapter 8, Local Fiscal Affairs Law, N.J.S.A. 40A 59-2 has been amended to require that each municipality designate a Cash Management Plan for the deposit of local units monies.

BE IT RESOLVED, that the following Cash Management Plan be adopted by the Township of Franklin.

A. Designation of Official Depositories:

1. The following institutions are designated Official Depositories.

- | | | |
|----------------------|-------------|-------------|
| PNC Bank | Unity Bank | Valley Bank |
| Chase Manhattan Bank | Fulton Bank | |

2. Designated Official Depositories are required to submit to the Financial Officer of the Township of Franklin a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility which must be filed semi-annually in the Department of Banking, as of June 30th, and December 31st, of each year.

3. Designated Official Depositories are required to submit to the Financial Officer a copy of the Institutions' Annual Report on an annual basis.

B. Deposit of Funds

All funds shall be deposited within forty-eight hours (48) of receipt in accordance with State Statutes.

1. Operating funds shall be deposited into interest bearing accounts to maximize earnings.

2. Trust funds may be deposited into interest bearing accounts, Non interest bearing accounts should be regularly monitored for availability of funds for investment except where either State, Federal laws or Local Ordinances prohibit the earnings of interest on such funds. .

C. Designation of Allowable Investment Instruments

The Township may permit deposits and investments in such depositories as permitted in section 4 of P.L. 1970 Chapter 23666 (c. 17:9-44)

D. Definitions of Acceptable Collateral and Protection of Township Assets.

1. All designated depositories must conform to all applicable state statutes.

2. All depositories shall obtain the highest amount possible F.D.I.C., and or F.S.L.I.C. coverage of all Township Assets. (Demand and Certification of Deposits.).

3. Collateral will be required for all deposits and investment of the Township except for those in the State Cash management fund, collateral must have a market value of not less than 100% of all deposits and investments

E. Reporting Procedures:

The Financial Officer shall prepare for the Township Committee for the following investment reports.

1. Monthly reporting: A listing of all investments as part of the Financial Officer's monthly report.

2. The Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st, of each year and at other such times as required by the auditors.

F. Maximum Maturity Policy:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provisions of regulation promulgated by either the Federal or State Government.

G. Bonding:

The following Official shall be covered by surety bonds, said surety bonds to be examined by the Independent Auditor to insure their proper execution:

- Financial Officer
- Tax Collector

Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a Public Employees Faithful Performance Bond in the minimum amount of \$5,000.00.

H. Compliance:

The Cash Management Plan of the Township of Franklin shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

RESOLUTION 2021-4

BE IT RESOLVED, by the Township Committee of the Township of Franklin, County of Warren, and State of New Jersey, that all merchants of Franklin Township, County of Warren, doing retail business within the Township be obligated to obtain a mercantile license in the amount of \$50.00 during the month of January. Penalty after February 28, 2021 to be an additional \$10.00.

RESOLUTION 2021-5

BE IT RESOLVED, by the Township Committee of the Township of Franklin, County of Warren and State of New Jersey that the following job titles for the year 2021 be made

DPW Foreman	Ronald Read
DPW Asst. Foreman	Joe Biel, Sr.
DPW Road Repairer I	
Municipal Clerk	Denise L. Becton
Office Assistant	Margaret Housman
Chief Financial Officer	Share w/White Township
Tax Collector	Karin Kneafsey
Tax Assessor	Craig Brotons
Asst. Treasurer	Denise L. Becton
Construction Official	NJ Dept. of Comm. Affairs
Dog Licensing Officials	Denise L. Becton/Margaret Housman
Animal Control Officer	Share w/Washington Twp., Long Valley, NJ
Health Officer	(5) Twsp. Comm. Members & Zoning Officer
Emergency Management Coordinator	Raymond Read
Deputy Emergency Mgt. Coordinator	Denise L. Becton
9-1-1 Coordinator	Raymond Read
Zoning Officer	James Onembo
Land Use Board Secretary	Margaret Housman
Open Space Clerk	Margaret Housman
Tax Search Officer	Karin Kneafsey
Assessment Search Officer	Denise L. Becton
Registrar Vital Statistics	Denise L. Becton
Deputy Registrar Vital Statistics	Kelley D. Smith, Harmony Twp.
Alternate Deputy Registrar	Margaret Housman
Municipal Judge	Honorable Nicole Lena, Share w/Town of Belvidere
Municipal Prosecutor	Share w/Town of Belvidere
Public Defender	Scott Wilhelm, Esq., Share w/Town of Belvidere
Sgt. At Arms	Share w/Town of Belvidere
Court Administrator	Dawn Decker, Share w/Town of Belvidere
Recycling Coordinator	Margaret Housman
Site Manager	
Maintenance/Event Supervisor	

**Resolution 2021-6
TEMPORARY BUDGET**

WHEREAS, Title 40A:4-19 known as the Local Budget Law, provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided, and;

WHEREAS, the total appropriations in the 2020 budget, less appropriations made for the Capital Improvement Fund, Debt Service, Relief for the Poor (Public Assistance) and Deferred Charges are as follows:

General Fund: \$1,916,800.16

AND;

WHEREAS, 26.25% of the total appropriations in the 2020 budget, less the appropriations made for Capital Improvement Fund, Debt Service, Relief for the Poor (Public Assistance), and Deferred Charges are as follows,

General Fund: \$503,160.04

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Franklin, County of Warren that the temporary appropriations be made in the amount of \$503,160.04 for the General Fund and that a certified copy of this resolution be transmitted to the Chief Financial Officer for recordkeeping.

**FRANKLIN TOWNSHIP
WARREN COUNTY, NEW JERSEY
RESOLUTION 2021-7**

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, the Franklin Township Committee has a need to acquire professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the following professionals have submitted contracts for services as indicated:

- Municipal Attorney; Kevin Benbrook of the firm Benbrook & Benbrook, LLC
- Municipal Planner; Jim Kyle of the firm Kyle Planning and Design
- Municipal Bond Counsel; John Draikiwicz of the firm Gibbons P.C.
- Municipal Auditor; Anthony Ardito, Ardito & Co., LLP
- Open Space/Farmland Preservation Advisor; The Land Conservancy of NJ
- Special Redevelopment Counsel; Steven P. Gouin of the firm Giodano, Halleran & Ciesla, P.C.

WHEREAS, each professional, has completed and submitted a Business Entity Disclosure Certification which certified that they, have not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract, and

WHEREAS, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned bond counsel services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Franklin authorizes the Mayor and Clerk of the Township of Franklin to enter into a contract with the professionals as described herein on and in behalf of the Township of Franklin for 1 year; for the calendar year 2021 and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in a legally designated publication.

RESOLUTION 2021-8

WHEREAS, It is resolved that the Mayor and Township Committee of each municipality in the County of Warren, in order to file Municipal Tax Appeals, pass a Resolution allowing the Attorney for the Municipality, to file and prosecute said appeals.

NOW, THEREFORE BE IT RESOLVED, by a majority of the members of the Governing Body of the Township of Franklin, County of Warren, State of New Jersey, that the Municipal Attorney and/or Special Counsel are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Attorney, in the process of prosecution and/or filing of Municipal Tax Appeals.

IT IS THEREFORE, on this 4th day of January 2021, Resolved as aforesaid by the Township Committee of the Township of Franklin, in the County of Warren and State of New Jersey.

RESOLUTION 2021-9

WHEREAS, the Township Committee of the Township of Franklin, County of Warren, State of New Jersey, desires not to refund tax overpayments under the amount of \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of said Township of Franklin that all tax over-payments under the amount of \$10.00 shall not be refunded, but shall be applied to the subsequent quarter's tax receivable.

RESOLUTION 2021-10

**RESOLUTION OF THE TOWNSHIP OF FRANKLIN,
COUNTY OF WARREN, STATE OF NEW JERSEY,
FIXING THE RATE OF INTEREST TO BE CHARGED
ON DELINQUENT TAXES OR ASSESSMENTS**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54-4-67 has been amended to permit the fixing of said rates of 8% per annum on the first, \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Franklin, County of Warren, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8%.per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18%.per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st an additional penalty of 6% shall be charged against the delinquency.

2. Effective January 1, 2020, there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.

3. Any payments not made in accordance with paragraph two (2) of this resolution shall be charged interest from due date as set forth in paragraph one (1) of this resolution.

4. This Resolution shall be published in its entirety in the Express Times-NJ Zone, the official newspaper of the Township of Franklin.

5. A certified copy of this Resolution be provided by the Township Clerk to the Tax Collector, Township Attorney and Township Auditor for the Township of Franklin.

Dated: January 4, 2021

RESOLUTION 2021-11

WHEREAS, the Franklin Township Committee has deemed it necessary to appoint the following members to the Local Board of Health for a period of one (1) year.

Jim Onembo

Rich Herzer
Mike Toretta
Jeff DeAngelis
Mike Ferri
Bonnie Butler

Resolution 2021-12

WHEREAS, there exists vacancies on the newly enacted Public Safety Committee and;

WHEREAS, the following appointments to fill said vacancy for a period of one year has been enacted, and:

NOW, THEREFORE, BE IT RESOLVED, that the following individuals take their place on the Public Safety Committee for a period of one year effective January 4, 2021.

Township Committee members
Bonnie Butler–Jeff DeAngelis
Fire Chief Jan Verkade
Deputy Fire Chief Dave Brown
EMS Captain Ernie Buel
OEM Coordinator
Deputy OEM Coordinator- Denise L. Becton
Kathleen Reinalda, CFO

RESOLUTION 2021-13

WHEREAS, the Franklin Township Committee has deemed it necessary to appoint the following members to the Historical Commission that shall be appointed by the Mayor of the Township of Franklin. The appointments for the year 2021 for the coming year were made on January 4, 2021 as follows.

Susan Frost	2yr.	exp. 12/22
Bonnie Hamler	4yr.	exp. 12/24
Brenda Higgins	4yr.	exp. 12/24
Amy Perkins	2yr.	exp. 12/22

**RESOLUTION 2021-14
APPOINTMENT OF MUNICIPAL
AGRICULTURE ADVISORY BOARD**

WHEREAS, the Franklin Township Committee has deemed it necessary to appoint the following members to the Municipal Agriculture Advisory Board that shall be appointed by the Mayor of the Township of Franklin. The appointments are for the year 2021.

Joel Reger
Bonnie Butler

RESOLUTION 2021-15

WHEREAS, there remains on the records and books of the Township of Franklin delinquent taxes and municipal charges owing as of December 31, 2020; and

WHEREAS, the statutes of the State of New Jersey, expressly N.J.S.A. 54:5 et seq., provide for the enforcement and collection of such delinquencies through a tax lien sale; and

WHEREAS, the Tax Collector is empowered by statute to conduct and preside over the sale of liens;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Franklin, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey law, on or before December 31, 2020.

RESOLUTION 2021-16

WHEREAS, N.J .S.A. 40A: 4-19 provides authority for appropriating in a resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20th, of the year preceding the beginning of the fiscal year; and

WHEREAS, the date of this resolution is subsequent to December 19th.; and

WHEREAS, principal and interest will be due on dates from January 1st to December 31st, inclusive, on sundry bonds and notes issued and outstanding; and

NOW, THEREFORE, BE IT RESOLVED, that the following appropriations be made to cover the period from January 1st to December 31st inclusive.

Principal	\$365,000.00
Interest	\$ 23,500.00

RESOLUTION 2021-17

SCHOOL BOARD RECOGNITION MONTH

WHEREAS, New Jersey's public schools serve more than 1.2 million children from Kindergarten through Grade 6; and

WHEREAS, The direction of public education in New Jersey is chartered locally by individual school boards, whose 4,800 members serve as advocates for public education as they work with administrators, teachers, parents and local residents; and

WHEREAS, Boards of Education provide accountability to the democratic system of governing the schools by communicating the needs of the district to the community while impressing upon administrators the public's expectations for the school district; and

WHEREAS, School Board members receive no remuneration for their services; and

WHEREAS, The Township of Franklin is justly proud of the academic, athletic and social achievements of the students in our community; and,

WHEREAS, the New Jersey State Board of Education and the New Jersey School Boards Association have declared January 2020 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Committee does hereby commend the service of the Franklin Township Board of Education and its members to our community and its children; and be it further

RESOLVED, that the Franklin Township Committee proclaims January as **SCHOOL BOARD RECOGNITION MONTH** in Franklin Township, and urges all citizens to join in recognizing the dedication of local school board members, past and present, as we work together to improve educational opportunities for our children.

Dated: January 4, 2021

RESOLUTION 2021-18

Public Agency Compliance Officer

WHEREAS, The Township of Franklin (hereinafter "Public Agency") in accordance with N.J.A.C. 17:27-3.5 that each agency shall designate a Public Agency Compliance Officer; and

WHEREAS, the New Jersey Department of Treasury, Division of Contracts Compliance and Equal Employment Opportunity in Public Contracts; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of The Township of Franklin, in the County of Warren and State of New Jersey, as follows:

1. The Township of Franklin hereby designates Denise L. Becton, as its Public Agency Compliance Officer.

RESOLUTION 2021-19

JOINING THE WARREN COUNTY COOPERATIVE PRICING COUNCIL (WCCPC)

A RESOLUTION AUTHORIZING THE TOWNSHIP OF FRANKLIN TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE WARREN COUNTY COOPERATIVE PRICING COUNCIL HEREIN AFTER REFERRED TO AS THE "LEAD AGENCY" FOR THE CONDUCT OF CERTAIN FUNCTIONS RELATING TO THE PURCHASE OF WORK MATERIALS AND SUPPLIES FOR THEIR RESPECTIVE JURISDICTIONS.

BE IT RESOLVED by Franklin Township of the Township of Franklin, County of Warren and State of New Jersey:

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Franklin

Pursuant to the provisions of N.J.S.A. 40A: 11-11(5), the Mayor is authorized to enter into a Cooperative Pricing Agreement with the Warren County Cooperative Pricing Council for the purchase of work, materials and supplies

The Warren County Cooperative Pricing Council entering into contracts on behalf of the Township of Franklin shall be responsible for complying with the provisions of Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

All Resolutions or parts inconsistent with this Resolution shall be and the same are hereby repealed.

On motion by Bonnie Butler and seconded by Rich Herzer the aforementioned **Resolutions 2021-1, 2, 3, 4, 5, 6, 7,8, 9, 10, 11, 12, 13,14, 15, 16,17, 18, 19** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Jeff DeAngelis	X		
Rich Herzer	X		
Bonnie Butler	X		
Michael Toretta	X		
Mike Ferri, Mayor	X	(5) Yes (0) No (0) Absent	Motion Carried

CERTIFICATION

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of Resolutions 2021-1-19 approved by the Township Committee of the Township of Franklin at a regular meeting held on January 4, 2021.

Denise L. Becton, Municipal Clerk
Franklin Township

FIRST READING/INTRODUCTION – RESOLUTIONS

**PUBLIC ALLIANCE INSURANCE COVERAGE FUND
RESOLUTION FOR RENEWAL OF MEMBERSHIP**

RESOLUTUION 2021-20

WHEREAS, Franklin Township (W), hereafter referred to as "**Public Entity**" is a member of the Public Alliance Insurance Coverage Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of January 1, 2021 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Public Entity** and the **Fund**; and

WHEREAS, the **Local Unit** is afforded the following types of coverages:

- ⊗ Workers’ Compensation
- ⊗ Package (property, boiler & machinery, crime, auto & general liability including Police Professional)
- ⊗ Public Officials Liability
- ⊗ Excess Liability
- ⊗ Auto & General Liability (including Police Professional)
- ⊗ Public Officials Liability
- ⊗ Environmental Impairment Liability

WHEREAS, the **Public Entity** desires to renew said membership.

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Public Entity** agrees to renew its membership in the **Fund** for a period of three years beginning January 1, 2021, and ending January 1, 2024 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Public Entity** agrees that as a member of the Public Alliance Insurance Coverage Fund the **Public Entity** must purchase all types of coverages offered by the **Fund** which are applicable to the **Public Entity**.
3. The **Public Entity** hereby appoints as the **Public Entity’s** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Public Entity’s** renewal of its membership.

On motion by Bonnie Butler and seconded by Rich Herzer the aforementioned **Resolution 2021-20** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Jeff DeAngelis	X		
Mike Ferri	X		
Bonnie Butler	X		
Michael Toretta	X		
Rich Herzer	X	(5) Yes (0) No	(0) Absent Motion Carried

CERTIFICATION

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 4, 2021.

Denise L. Becton, Municipal Clerk
Franklin Township

RESOLUTION 2021-21

RISK MANAGEMENT CONSULTANT

WHEREAS, Franklin Township (Warren) has resolved to join the Public Alliance Insurance Coverage Fund (“PAIC) following a detailed analysis of the PAIC proposal for the 2021 Fund year; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk management Consultant to perform various professional services as detailed in the Bylaws and Risk management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that Franklin Township, Warren County, NJ does hereby appoint Charles R. Frinzi/Ahart, Frinzi & Smith as its Risk Management Consultant in accordance with the Fund’s Bylaws.

On motion by Bonnie Butler and seconded by Rich Herzer the aforementioned **Resolution 2021-21** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Jeff DeAngelis	X		
Mike Ferri	X		
Bonnie Butler	X		
Michael Toretta	X		
Rich Herzer	X	(5) Yes (0) No	(0) Absent Motion Carried

CERTIFICATION

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 4, 2021.

Denise L. Becton, Municipal Clerk
Franklin Township

TOWNSHIP OF FRANKLIN WARREN COUNTY, NEW JERSEY

RESOLUTION NO. 2021-22

REGARDING EMERGENCY REMOTE MEETING PROTOCOL, PROCEDURES AND REQUIREMENTS FOR PUBLIC PARTICIPATION AT REMOTE MEETINGS

WHEREAS, pursuant to N.J.A.C. 5:39-1 et seq., Emergency Remote Meeting Protocol for Local Public Bodies, municipal governing bodies are required to adopt standards for the conduct of remote public meetings during a declared emergency.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Franklin, County of Warren, and State of New Jersey as follows:

1. If the Township holds a remote meeting to conduct public business, they shall use electronic communication technology routinely used in business settings that can be accessed by the public at no cost and with participant capacity consistent with the reasonable expectations of the public body for the type of public meeting being held and shall, at minimum, not be limited to fewer than 50 public participants (beyond those persons required to conduct business at the meeting).

2. Remote public meetings may be held by the Township in a format as selected by the governing body, by means including but not limited to, audio-only teleconferencing, electronic communications platforms with video and audio or live streaming via the internet and shall, additionally, provide a telephonic conference line to allow members of the public to dial in by telephone to listen and to provide public comment.

3. Whenever the Township holds a remote public meeting, they shall allow members of the public to make public comment by audio or by audio and video if the meeting is being held over both.

4. Any remote public meeting where sworn testimony is being taken shall be broadcast by video as well as audio and all individuals giving sworn testimony shall appear by video in addition to audio.

5. Any presentation or documents that would otherwise be viewed or made available to members of the public physically attending a local public meeting shall be made visible on a video broadcast of the remote public meeting or made available on the internet website of the Township.

6. In addition to making public comments at any remote public meeting, the Township Committee, in advance of the remote meeting shall allow public comments to be submitted to the Clerk by electronic mail and in written letter form by noon the day of the meeting to clerk@franklintwpwarren.org if electronic mail or Township of Franklin, Attn: Township Clerk, 2093 Route 57, PO Box 547, Broadway, NJ, 08808 if in written letter.

7. Public comments submitted prior to the remote public meeting through electronic or regular mail shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public, and a time limit of three minutes shall be placed on the reading of written comments, which shall be read from their beginning until the time limit is reached.

8. The electronic communications used for a remote public meeting shall have a function that allows the Township to mute the audio of all members of the public as well as allow members of the public to mute themselves and same shall be announced at the beginning of every remote public session.

9. If a member of the public becomes disruptive during a remote public meeting, including during any period for public comment, the Mayor or his designee, shall mute or continue muting, or direct appropriate staff to mute or continue muting, the disruptive member of the public and warn that continued disruption may

result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting.

10. Disruptive conduct at a public or remote public meeting includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, and use of profanity.

11. Any member of the public who continues to act in a disruptive manner at a remote public meeting after receiving an initial warning, may be muted while other members of the public are allowed to proceed with their questions or comments.

12. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment and, if the person still remains disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting.

13. The content of the electronic notice shall be posted on the main access door of the building where the public would routinely attend public meetings of the local public body in person and the notice must be viewable from the outside; and

On motion by Bonnie Butler and seconded by Rich Herzer the aforementioned **Resolution 2021-23** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Jeff DeAngelis	X		
Mike Ferri	X		
Bonnie Butler	X		
Michael Toretta	X		
Rich Herzer	X	(5) Yes (0) No (0) Absent	Motion Carried

CERTIFICATION

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 4, 2021.

Denise L. Becton, Municipal Clerk
Franklin Township

RESOLUTION 2021-23

**RESOLUTION AUTHORIZING THE MUNICIPAL COURT OF THE
TOWNSHIP OF FRANKLIN TO ENGAGE A
MUNICIPAL JUDGE, PROSECUTOR AND OTHER COURT PERSONNEL**

WHEREAS, the Township of Franklin, Warren County, New Jersey, has entered into an interlocal municipal services agreement for the creation of a shared municipal court with the Town of Belvidere; and

WHEREAS, this court is known as the Municipal Court of the Township of Franklin; and

WHEREAS, the Municipal Court requires the services of a Judge, Municipal Prosecutor, Court Administrator, and other Court personnel for the Calendar Year 2021; and

WHEREAS, pursuant to the Interlocal Services Agreement, the Municipal Court of Franklin appoints the Judge, Prosecutor and other Court personnel appointed by the Town of Belvidere as the lead agency.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Committee of the Township of Franklin, County of Warren, State of New Jersey, that the following Court appointments be and hereby are made for the Municipal Court of the Township of Franklin for Calendar Year 2021:

- Municipal Court Judge – Honorable Nicole Lenar
- Prosecutor – Share w/ the Town of Belvidere
- Court Administrator – Dawn Decker
- Public Defender - Scott Wilhelm, Esq.

On motion by Bonnie Butler and seconded by Rich Herzer the aforementioned **Resolution 2021-23** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Jeff DeAngelis	X		
Mike Ferri	X		
Bonnie Butler	X		
Michael Toretta	X		
Rich Herzer	X	(5) Yes (0) No (0) Absent	Motion Carried

CERTIFICATION

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Franklin Township Committee at a meeting held on January 4, 2021.

Denise L. Becton, Township Clerk

FIRST READING AND INTRODUCTION – Ordinances

**ORDINANCE 2021-1
CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Franklin Township Committee of the Township of Franklin in the County of Warren finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Franklin Township Committee hereby determines that a 2.50% increase in the budget for said year, amounting to \$30,853.48 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Franklin Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Franklin Township Committee of the Township of Franklin, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Franklin shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 43,194.87, and that the CY 2021 municipal budget for the Township of Franklin be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

On motion by Committeeperson Rich Herzer and seconded by Committeeperson Mike Toretta the aforementioned **Ordinance 2021-2** be adopted at first reading. Final reading and adoption to take place on **February 1, 2021 at or near 7:00 p.m.**

Roll Call Vote	Yes	No	Absent/Abstain	
Bonnie Butler	X			
Rich Herzer	X			
Jeff DeAngelis	X			
Michael Toretta	X			
Mike Ferri, Mayor	X	(5) Yes	(0) No	(0) Absent Motion carried

On motion by Committeeperson _____ and seconded by Committeeperson _____ the aforementioned ordinance be adopted at final reading.

Roll Call Vote	Yes	No	Absent/Abstain	
Bonnie Butler		X		
Jeff DeAngelis	X			
Mike Ferri	X			
Michael Toretta	X			
Rich Herzer	X	(5) Yes	(0) No	(0) Absent Motion carried

CERTIFICATION

I, Denise L. Becton, Registered Municipal Clerk of the Township of Franklin, County of Warren, State of New Jersey, do hereby certify that this a true and correct copy of an Ordinance introduced by the Township Committee of the Township of Franklin at their regular meeting held on January 4, 2021. Second reading, public hearing will be held on February 1, 2021 at or near 7:00 PM in the Franklin Township Municipal Building, 2093 Rt. 57, Broadway, New Jersey.

Denise L. Becton, RMC/CMR

**TOWNSHIP OF FRANKLIN
ORDINANCE NO. 2021-2**

AN ORDINANCE AUTHORIZING THE APPLICATIONS FOR CHARITABLE SOLICITATION PERMITS FOR FRANKLIN TOWNSHIP FIRE DEPARTMENT “COIN DROP” EVENTS FOR THE YEAR 2021 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF WARREN, NEW JERSEY

WHEREAS, the members of the Franklin Township Fire Department wish to hold their “Coin Drop” events on April 3, June 19, August 28, November 26, 2021 at the intersection of Route 57 and Asbury-Broadway Road in the Township of Franklin; and

WHEREAS, N.J.S.A. 39:4-60 requires charitable organizations to obtain municipal approval before soliciting contributions within the State and County roadways of the Township; and

WHEREAS, the Franklin Fire Department are also required to obtain Charitable Solicitation permits from the New Jersey Department of Transportation (hereinafter, “NJDOT”); and

WHEREAS, the NJDOT application must be accompanied by a certified copy of a municipal ordinance approving the solicitation and authorizing the State Police to execute the application on behalf of the municipality in that the State Police are the responsible police service for the intersection in question; and

WHEREAS, the Township has considered the Fire Company’s requests and has found same to be acceptable; and

WHEREAS, the Township wishes to approve the Fire Company’s requests in accordance with the procedures established in N.J.S.A. 39:4-60.

NOW, THEREFORE, BE IT ORDAINED, by the Committee of the Township of Franklin, in the County of Warren and State of New Jersey, as follows:

Section - ____

The Township hereby approves Franklin Township Fire Department’s request to hold “Coin Drop” events on April 3 June 19, August 28, November 26, 2021 at the intersection of Route 57 and Asbury-Broadway Road. The times approved for said solicitation are 8:00 a.m. to 4:00 p.m.

Section - ____

The approval authorized herein is subject to and expressly conditioned upon the following:

- a. The Fire Department’s compliance with all rules, regulations and guidelines promulgated by the NJDOT for charitable solicitations, including, but not limited to, the posting of any and all necessary warning signs; and
- b. The approval of the Warren County Board of Chosen Freeholders and the NJDOT.

Section - ____

A representative of the State Police is hereby authorized to execute the application for a Charitable Solicitation Permit for Franklin Fire Department’s “Coin Drop” events provided the above-stated conditions are met.

Section - ____

All ordinances of the Township, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

Section - ____

This ordinance shall take effect upon passage and publication as required by law.

On motion by Committeeperson Rich Herzer and seconded by Committeeperson Mike Toretta the aforementioned **Ordinance 2021-2** be adopted at first reading. Final reading and adoption to take place on **February 1, 2021 at or near 7:00 p.m.**

Roll Call Vote	Yes	No	Absent/Abstain	
Bonnie Butler	X			
Rich Herzer	X			
Jeff DeAngelis	X			
Michael Toretta	X			
Mike Ferri, Mayor	X	(5) Yes	(0) No	(0) Absent Motion carried

On motion by Committeeperson _____ and seconded by Committeeperson _____ the aforementioned **Ordinance 2021-2** be adopted at final reading.

Roll Call Vote	Yes	No	Absent/Abstain	
Bonnie Butler				
Rich Herzer				
Mike Ferri				
Michael Toretta				
Jeannene Butler, Mayor	() Yes	(0) No	(0) Absent	Motion carried

CERTIFICATION

I, Denise L. Becton, Registered Municipal Clerk of the Township of Franklin, County of Warren, State of New Jersey, do hereby certify that this a true and correct copy of an Ordinance introduced by the Township Committee of the Township of Franklin at their regular meeting held on January 4, 2021. Second reading, public hearing will be held on February 1st, 2021 at or near 7:00 PM in the Franklin Township Municipal Building, 2093 Rt. 57, Broadway, New Jersey.

Denise L. Becton, RMC/CMR

DISCUSSIONS: none

REPORTS/UPDATES

Attorney – Mr. Benbrook advised he spoke with our Land Use Board Attorney Rich Schneider to implement a letter to Judge Miller to set up a Case Management Counsel. Mr. Benbrook has started making orders for File Searches on the Tax Foreclosures, expects to be done by Spring.

DOEM/911 Coordinator – Nothing to report

Fire Department/EMS – No representation

Zoning Officer- Mr. Onembo was contacted by the Contractor of the Blue Army Shrine Solar Project, should begin in Spring. He also visited the property located at 2191 Rt. 57 and advised them as to a complaint received and to clean up debris and construction supplies.

Open Space- No representation

DPW- No representation

FTYA- No representation

Committee Reports:

Rich Herzer – Franklin Township School is expected to resume “In House” classes, January 19th.

Michael Toretta – Nothing to report

Jeff DeAngelis – When is the project to install new doors in the Municipal Building and Community Center expected to begin. Mayor informed in 4-6 weeks.

Bonnie Butler – Have we informed NJSP as to our Court change? Attorney Benbrook will reach out to Belvidere.

Mike Ferri – Nothing further to report

Open Public Session:

At approximately 7:46 pm Mayor Ferri opened the floor to the Public. Unanimous

Commissioner Lori Ciesla congratulated the new Mayor and Deputy Mayor. Congrats to Bonnie Butle, nice to see you back on the Township Committee. If we need anything from the Commissioners, just give us a ring.

Hearing nothing further from the public, Open Public Session was closed at 7:47 pm. Unanimous

On motion by Mike Toretta and seconded by Rich Herzer, to authorize the CFO to pay appropriate bills.

Roll Call:	Yes	No	Absent	Abstained
Jeff DeAngelis	X			
Michael Toretta	X			
Rich Herzer	X			
Bonnie Butler	X			
Mike Ferri, Mayor	X	(5) Yes	(0) No	(0) Absent

Motion carried

On motion by Mike Toretta and seconded by Rich Herzer, hearing no objection, meeting stands adjourned at 7:48 p.m.

Roll Call:	Yes	No	Absent	Abstained
Jeff DeAngelis	X			
Michael Toretta	X			
Rich Herzer	X			
Bonnie Butler	X			
Mike Ferri, Mayor	X	(5) Yes	(0) No	(0) Absent

Motion carried

Respectfully submitted,

Denise L. Becton, RMC/CMR
Municipal Clerk