

## REORGANIZATION MEETING

The Franklin Township Committee held their annual reorganization meeting on Monday, January 7, 2019 at the hour of 7:00 p.m. Denise L. Becton, Municipal Clerk, opened the meeting in accordance with the "Open Public Meeting Act" Chapter 231, P.L. 1975 having been duly advertised and a copy posted in the office of the Township Clerk.

### **Flag Ceremony performed by Franklin Township School Student Council.**

Freeholder Rick Gardner swore in Committeeperson-elect Jeff DeAngelis and Committeeperson-elect Mike Toretta for a (3) three year, full term, on the Franklin Township Committee, Term of office January 1, 2019 - December 31, 2021.

**Nominations for Mayor** for the year 2019 were opened, David Guth nominated Jeff DeAngelis and Mike Toretta seconded the motion. Mike Toretta made motion to close nominations for Mayor and seconded by Jeannene Butler. All in favor to close nomination for Mayor.

**Roll Call Vote for Mayor:** Jeannene Butler, Mike Ferri, Dave Guth, Michael Toretta, Jeff DeAngelis, (5) Yes, (0) Absent (0) No, Motion carried.

### **Chair declares Jeff DeAngelis is Mayor for 2019.**

**Nominations for Deputy Mayor** for the year 2019 were opened, Mike Ferri nominated Mike Toretta and Jeff DeAngelis seconded the nomination. Jeannene Butler made motion to close nominations for Deputy Mayor and seconded by Jeff DeAngelis. All in favor to close nomination for Deputy Mayor.

**Roll Call Vote for Deputy Mayor:** Jeannene Butler, Mike Ferri, Dave Guth, Michael Toretta, Jeff DeAngelis,. (5)Yes, (0) No, (0) Absent. Motion carried

### **Chair declares Mike Toretta is Deputy Mayor for 2019.**

Freeholder, Rick Gardner, swore in Jeff DeAngelis as Mayor for a one (1) year term, and Mike Toretta as Deputy Mayor, for a one (1) year term for the year 2019.

At this time, the remainder of the meeting was turned over to Mayor Jeff DeAngelis.

Freeholder, Rick Gardner, swore in the line officers of the Franklin Township Fire Department for a (1) year term, for the year 2019 as well as members present from the Historical Commission.

**ROLL CALL OF COMMITTEE PRESENT:** Jeannene Butler, Jeff DeAngelis, Mike Ferri, Dave Guth, Michael Toretta  
(5) Present

### **APPROVALS**

On motion by David Guth and seconded by Jeannene Butler the following Regular Meeting Minutes of December 3, 2018 were accepted as posted, Jeannene Butler-Yes, Jeff DeAngelis-Yes, Mike Ferri (abstained), David Guth-Yes, Mike Toretta-Yes. (4) Yes, (1) Abstained

**REPORT/UPDATES**

Two troopers present this evening. Trooper Walls advised to be alert to package thieves. Also, there is a phone scam that has been alerted with the IRS. The trooper informed that the IRS will NOT call you, they will either email or mail you.

**INTRODUCTION/ADOPTION**

Continuing, Mayor DeAngelis, presented various **Resolutions 1-28** by number and briefing as to what each one represented as follows:

**RESOLUTION 2019-1**

**BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Warren and State of New Jersey that the regular meetings of the Township Committee for the year 2019 shall be held the first Monday of each month, unless otherwise indicated, at the Franklin Township Municipal Building, Broadway, N.J. at the hour of 7:00 p.m.

The Franklin Township Committee chose the following meeting dates for the year 2019. **TAKE NOTICE** that pursuant to provisions of Section 231 of the "Open Public Meetings Act" Chapter 231, PL 1975 the following is a schedule of the Regular Meetings of the Franklin Township Committee of the Township of Franklin, County of Warren to be held for the year 2019. All meetings unless otherwise indicated shall be held at 7:00 p.m. at the Franklin Township Municipal Building, 2093 Rt. #57, Broadway, N.J. 08808.

January	7 Re-Org	July	1
February	** 4	August	5
March	4	September( <b>Tuesday</b> ) *	3
April	1	October	7
May	6	November	4
June	3	December	2
		January 6, 2020 ( <b>Re-Organization Meeting</b> )	

**The Budget Workshop Meeting will be held on \*(Tuesday) January 22, 2019 at 6:00 pm**

**\*\*The February 4th, 2018 Meeting will begin at 6:00 p.m. to meet with the Auditors and the regular township meeting session will begin at approximately 7:00 p.m.**

**\*Workshop Meetings below will be held on the second Monday of the following months at 7:00 pm at the Municipal Building, 2093 Rt. 57, Broadway, NJ, official action may be taken at all workshop meetings:**

March 11, April 8, May 13, June 10 at 7:00 pm

Dated: January 7, 2019

Disposition

- 1. Star-Gazette
- 2. Express-Times
- 3. Clerks Office

Municipal Building Broadway, N.J.  
08808

**RESOLUTION 2019-2**

**BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Warren and State of New Jersey that the regular meetings of the Franklin Township Historical Commission for the year 2019 shall be held the third Monday of each month at the Franklin Township Municipal Building, 2093 Rt. 57, Broadway, N.J. at the hour of 7:00 p.m. unless otherwise noted.

The Franklin Township Historical Commission chose the following meeting dates for the year 2019.

**TAKE NOTICE** that pursuant to provisions of Section 231 of the "Open Public Meetings Act" Chapter 231, PL 1975 the following is a schedule of the Regular Meetings of the Franklin Township Historical Commission, of the Township of Franklin, County of Warren to be held for the year 2019. All meetings unless otherwise indicated shall be held at 7:00 p.m. at the Franklin Township Municipal Building, 2093 Rt. #57, Broadway, N.J. 08808.

January <b>No Meeting</b>	July <b>No Meeting</b>
February <b>No Meeting</b>	August <b>No Meeting</b>
March 18	September 16
April 15	October 21
May 20	November 18
June 17	December 16

Dated: January 7, 2019

Disposition

- 1. Star-Gazette
  - 2. Clerks Office
- Municipal Building Broadway, N.J.  
08808

**RESOLUTION 2019-3**

**WHEREAS**, the Township Committee of the Township of Franklin, County of Warren, State of New Jersey deems it necessary to incorporate a purchase order system so that the State Directive requiring an encumbrance system be enacted, and

**WHEREAS**, by Order of the Mayor and Committee that system be initiated, utilizing pre-numbered purchase orders, and encumbering any purchase of \$1,000.00 or over

**WHEREAS**, P.L. 1983, chapter 8, Local Fiscal Affairs Law, N.J.S.A. 40A 59-2 has been amended to require that each municipality designate a Cash Management Plan for the deposit of local units monies.

**BE IT RESOLVED**, that the following Cash Management Plan be adopted by the Township of Franklin.

A. Designation of Official Depositories:

- 1. The following institutions are designated Official Depositories.
  - PNC Bank
  - Chase Manhattan Bank

2. Designated Official Depositories are required to submit to the Financial Officer of the Township of Franklin a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility which must be filed semi-annually in the Department of Banking, as of June 30th, and December 31st, of each year.

3. Designated Official Depositories are required to submit to the Financial Officer a copy of the Institutions' Annual Report on an annual basis.

B. Deposit of Funds

All funds shall be deposited within forty-eight hours (48) of receipt in accordance with State Statutes.

- 1. Operating funds shall be deposited into interest bearing accounts to

maximize earnings.

2. Trust funds may be deposited into interest bearing accounts, Non interest bearing accounts should be regularly monitored for availability of funds for investment except where either State, Federal laws or Local Ordinances prohibit the earnings of interest on such funds. .

C. Designation of Allowable Investment Instruments

The Township may permit deposits and investments in such depositories as permitted in section 4 of P.L. 1970 Chapter 23666 (c. 17:9-44)

D. Definitions of Acceptable Collateral and Protection of Township Assets.

1. All designated depositories must conform to all applicable state statutes.
2. All depositories shall obtain the highest amount possible F.D.I.C., and or F.S.L.I.C. coverage of all Township Assets. (Demand and Certification of Deposits.).
3. Collateral will be required for all deposits and investment of the Township except for those in the State Cash management fund, collateral must have a market value of not less than 100% of all deposits and investments

E. Reporting Procedures:

The Financial Officer shall prepare for the Township Committee for the following investment reports.

1. Monthly reporting: A listing of all investments as part of the Financial Officer's monthly report.
2. The Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st, of each year and at other such times as required by the auditors.

F. Maximum Maturity Policy:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provisions of regulation promulgated by either the Federal or State Government.

G. Bonding:

The following Official shall be covered by surety bonds, said surety bonds to be examined by the Independent Auditor to insure their proper execution:

- Financial Officer
- Tax Collector

Staff members of the Department of Finance not covered by separate surety bonds shall be covered by a Public Employees Faithful Performance Bond in the minimum amount of \$5,000.00.

H. Compliance:

The Cash Management Plan of the Township of Franklin shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

**RESOLUTION 2019-4**

**BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Warren, and State of New Jersey that the Clerk's fees for permanent registration and election fees and services for the year 2019 shall be and the same set at \$300.00 per each election.

**RESOLUTION 2019-5**

**BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Warren, and State of New Jersey, that all merchants of Franklin Township, County of Warren, doing retail business within the Township be obligated to obtain a mercantile license in the amount of \$50.00 during the month of January. Penalty after February 28, 2019 to be an additional \$10.00.

**RESOLUTION 2019-6**

**BE IT RESOLVED**, by the Township Committee of the Township of Franklin, County of Warren and State of New Jersey that the following job titles for the year 2019 be made

- |                                   |  |
|-----------------------------------|--|
| DPW Foreman                       | Ronald Read                              |
| DPW Asst. Foreman                 | Joe Biel, Sr.                            |
| DPW Road Repairer I               | Jonathan Nelson                          |
| Municipal Clerk                   | Denise L. Becton                         |
| Office Assistant                  | Margaret Housman                         |
| Tax Collector                     | Karin Kneafsey                           |
| Tax Assessor                      | Craig Brotons                            |
| Chief Financial Officer           | Dawn Stanchina                           |
| Asst. Treasurer                   | Denise L. Becton                         |
| Construction Official             | NJ Dept. of Comm. Affairs                |
| Animal Control Officer            | Robert Lagonera                          |
| Dog Licensing Officials           | Denise L. Becton/Margaret Housman        |
| Health Officer                    | (5) Twsp. Comm. Members & Zoning Officer |
| Emergency Management Coordinator  | Raymond Read                             |
| Deputy Emergency Mgt. Coordinator | Denise L. Becton                         |
| 9-1-1 Coordinator                 | Raymond Read                             |

Zoning Officer	James Onembo
Land Use Board Secretary	Margaret Housman
Open Space Clerk	Margaret Housman
Tax Search Officer	Karin Kneafsey
Assessment Search Officer	Denise L. Becton
Registrar Vital Statistics	Denise L. Becton
Deputy Registrar Vital Statistics	Kelley D. Smith, Harmony Twp.
Alternate Deputy Registrar	Margaret Housman
Municipal Judge	Share w/Knowlton Twsp.
Municipal Prosecutor	Share w/Knowlton Twsp.
Public Defender	Share w/Knowlton Twsp.
Sgt. At Arms	Share w/Knowlton Twsp.
Recycling Coordinator	Margaret Housman
Site Manager	
Maintenance/Event Supervisor	

**RESOLUTION 2019-7**

The following Temporary Budget for the year 2019 as prepared by Dawn Stanchina, C.F.O. was presented.

**WHEREAS**, N.J.S.A. 40 A-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and time therein provided: and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2019, and:

**WHEREAS**, the total appropriations in the prior years budget, exclusive of any appropriations made for interest and debt redemption, capital improvement fund and public assistance, is the sum of \$1,901,253.00; and

**WHEREAS**, 26.25% of the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption, capital improvement fund, public assistance, is the sum of \$499,079.00

**NOW, THEREFORE BE IT RESOLVED**, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer, Dawn Stanchina

**Temporary Budget**

General Admin: S/W	\$ 4240.00
General Admin: OE	\$ 5879.00
Human Resources (personnel): OE	\$ 394.00
Mayor & Council: S&W	\$ 4429.00
Municipal Clerk: S& W	\$15222.00
Financial Admin: S&W	\$ 8196.00
Financial Adm: OE	\$ 919.00
Audit Services:OE	\$ 7077.00
Rev Admin (Tax Coll):S&W	\$ 7344.00
Rev. Admin (Tax Col.): OE	\$ 589.00
Tax Assessment: S&W	\$ 8555.00
Tax Assessment:OE	\$ 1575.00
Legal Services (Lgl Dept):OE	\$ 7350.00
Engineering Services: OE	\$ 5250.00
Historical Sites Office: OE	\$ 656.00
Land Use: S&W	\$ 5372.00
Land Use: OE	\$ 2100.00
Zoning Officer: S& W	\$ 6296.00
Zoning Officer: OE	\$ 236.00
Employee Group Insurance	\$15530.00
Unemployment Insurance	\$ 857.00
Other Insurance Premiums	\$26915.00
Emergency Management:S& W	\$ 3856.00
Emergency Management:OE	\$ 184.00
Aide to Volunteer Fire Companies	\$14438.00
Contrib to First Aid Org.	\$ 5250.00
Fire: OE	\$ 3938.00
Road,Maintenance:S& W	\$50106.00
Road Maintenance:OE. .	\$43050.00
Solid Waste Collection:S&W	\$ 2418.00
Building & Grounds:OE	\$13388.00

Animal Control Services:S& W	\$ 2335.00
Recreation: OE	\$ 2625.00
Electricity/Street Lighting	\$ 6825.00
Gasoline	\$ 5250.00
PERS	\$15822.00
Social Security	\$10264.00
MDA Grant	\$ 0.00
Recycling Tonnage Grant	\$ 2250.00
Municipal Court: OE	\$ 2100.00
Clean Communities Program: OE	\$ 3302.00
Reserve for Uncollected Taxes	\$173284.00
Capital Improvement Fund	\$ 0.00
Improvements to Building	\$ 6563.00
Recreation Equipment	\$ 1313.00
Payment of Notes	\$ 72275.00
Note Interest	\$ 6300.00

**Resolution 2019-8**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES-MUNICIPAL BOND COUNSEL ATTORNEY FOR FRANKLIN TOWNSHIP COMMITTEE**

**WHEREAS**, the Franklin Township Committee has a need to acquire a Municipal Bond Counsel Attorney as a Non-Fair and Open Contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition may exceed \$17, 500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, John D. Draikiwicz Esq., Gibbons, PC has submitted a proposal indicating they will provide the bond counsel services for the Franklin Township Committee and,

**WHEREAS**, John D. Draikiwicz Esq., Gibbons, PC, has completed and submitted a Business Entity Disclosure Certification which certified that John D. Draikiwicz, Esq., has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit John D. Draikiwicz, Esq., from making any reportable contributions through the term of the contract, and

**WHEREAS**, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned bond counsel services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin authorizes the Mayor and Clerk of the Township of Franklin to enter into a contract with John D. Draikiwicz Esq., Gibbons, PC , as described herein as bond counsel on and in behalf of the Township of Franklin for 1 year; for the calendar year 2019 and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in a legally designated publication.

On Motion by David Guth and seconded by Mike Ferri to approve **Resolution 2019-8** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
Jeannene Butler	X		
Michael Toretta	X		
Jeff DeAngelis	X		
Mike Ferri	X		
Dave Guth	X		
		(5) Yes	(0) No Motion Carried

**CERTIFICATION**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a Resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 7, 2019.

\_\_\_\_\_  
Denise L. Becton, Clerk  
Franklin Township  
Warren County, State of New Jersey

**Resolution 2019-9**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES-SPECIAL TAX COUNSEL FOR FRANKLIN TOWNSHIP COMMITTEE**

**WHEREAS**, the Franklin Township Committee has a need to acquire a Special Municipal Tax Counsel as a Non-Fair and Open Contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition may exceed \$17, 500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Richard M. Conley, LLC, has submitted a proposal indicating they will provide the special tax counsel services for the Franklin Township Committee and,

**WHEREAS**, Richard M. Conley, LLC, has completed and submitted a Business Entity Disclosure Certification which certified that Richard M. Conley, LLC, has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit Richard M. Conley, LLC, from making any reportable contributions through the term of the contract, and

**WHEREAS**, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned special tax counsel services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin authorizes the Mayor and Clerk of the Township of Franklin to enter into a contract with Richard M. Conley, LLC, as described herein as special tax counsel on and in behalf of the Township of Franklin for 1 year; for the calendar year 2019 and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in a legally designated publication.

On Motion by David Guth and seconded by Mike Ferri to approve **Resolution 2019-9** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
Jeannene Butler	X		
Michael Toretta	X		
Jeff DeAngelis	X		
Mike Ferri	X		
Dave Guth	X		
			(5) Yes (0) No Motion Carried

**CERTIFICATION**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a Resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 7, 2019.

\_\_\_\_\_  
Denise L. Becton, Municipal Clerk  
Franklin Township  
Warren County, State of New Jersey

**Resolution 2019-10**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES-MUNICIPAL PROFESSIONAL PLANNING SERVICES FOR FRANKLIN TOWNSHIP COMMITTEE**

**WHEREAS**, the Franklin Township Committee has a need to acquire a Municipal Planner as a Non-Fair and Open Contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition may exceed \$17, 500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, James T. Kyle, PP of Kyle Planning and Design, LLC, has submitted a proposal indicating they will provide the planning services for the Franklin Township Committee,

**WHEREAS**, James T. Kyle, PP of Kyle Planning and Design, LLC, has completed and submitted a Business Entity Disclosure Certification which certified that James T. Kyle, PP of Kyle Planning and Design, LLC, has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit James T. Kyle, PP of Kyle Planning and Design, LLC, from making any reportable contributions through the term of the contract, and

**WHEREAS**, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin authorizes the Mayor and Clerk of the Township of Franklin to enter into a contract with James T. Kyle, PP of Kyle Planning and Design, LLC, as described herein as planners and on behalf of the Township of Franklin for 1 year; for the calendar year 2019 and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in a legally designated publication.

On Motion by David Guth and seconded by Mike Ferri to approve **Resolution 2019-10** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
Dave Guth	X		
Mike Ferri	X		
Mike Toretta	X		
Jeffrey DeAngelis	X		
Jeannene Butler	X		
		(5) Yes (0) No	Motion Carried

**CERTIFICATION**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a Resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 7, 2019.

\_\_\_\_\_  
Denise L. Becton, Clerk  
Franklin Township  
Warren County, State of New Jersey

**Resolution 2019-11**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES-MUNICIPAL AUDITING SERVICES FOR FRANKLIN TOWNSHIP COMMITTEE**

**WHEREAS**, the Franklin Township Committee has a need to acquire a Municipal Auditor as a Non-Fair and Open Contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition may exceed \$17, 500; and



**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Ardito & Co., LLP, has submitted a proposal indicating they will provide the auditing services for the Franklin Township Committee for the anticipated fee of \$27,768 (including court); and,

**WHEREAS**, Ardito & Co., LLP, has completed and submitted a Business Entity Disclosure Certification which certified that Ardito & Co., LLP, has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit Ardito & Co., LLP, from making any reportable contributions through the term of the contract, and

**WHEREAS**, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin authorizes the Mayor and Clerk of the Township of Franklin to enter into a contract with Ardito & Co., LLP, as described herein as auditors on and in behalf of the Township of Franklin for 1 year; for the calendar year 2019 and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in a legally designated publication.

On Motion by David Guth and seconded by Mike Ferri to approve **Resolution 2019-11** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
Jeannene Butler	X		
Michael Toretta	X		
Jeff DeAngelis	X		
Mike Ferri	X		
Dave Guth	X		
			(5) Yes (0) No Motion Carried

**CERTIFICATION**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a Resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 7, 2019.

\_\_\_\_\_  
Denise L. Becton, Clerk  
Franklin Township  
Warren County, State of New Jersey

**Resolution 2019-12**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES-MUNICIPAL OPEN SPACE AND FARMLAND PRESERVATION ADVISING SERVICES FOR FRANKLIN TOWNSHIP COMMITTEE**

**WHEREAS**, the Franklin Township Committee has a need to acquire an Open Space Advisor as a Non-Fair and Open Contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition may exceed \$17, 500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, The Land Conservancy of NJ has submitted a proposal indicating they will provide the advisory services for the Franklin Township Committee; and,

**WHEREAS**, The Land Conservancy of NJ, has completed and submitted a Business Entity Disclosure Certification which certified that The Land Conservancy of NJ, has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit The Land Conservancy of NJ, from making any reportable contributions through the term of the contract, and

**WHEREAS**, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned audit and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin authorizes the Mayor and Clerk of the Township of Franklin to enter into a contract with The Land Conservancy of NJ, as described herein as open space advisors on and in behalf of the Township of Franklin for 1 year; for the calendar year 2019 and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in a legally designated publication.

On Motion by David Guth and seconded by Mike Ferri to approve **Resolution 2019-12** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
Jeannene Butler	X		
Michael Toretta	X		
Jeff DeAngelis	X		
Mike Ferri	X		
Dave Guth	X		
		(5) Yes	(0) No Motion Carried

**CERTIFICATION**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a Resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 2, 2018.

\_\_\_\_\_  
 Denise L. Becton, Clerk  
 Franklin Township  
 Warren County, State of New Jersey

**Resolution 2019-13**

**TOWNSHIP OF FRANKLIN, COUNTY  
 OF WARREN, STATE OF NEW JERSEY  
 RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR  
 PROFESSIONAL SERVICES-MUNICIPAL ATTORNEY**

**WHEREAS**, the Township of Franklin has a need to acquire a Municipal Attorney as a Fair and Open Contract pursuant to provisions of *N.J.S.A. 19:44A-20.5*; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is one year; and,

**WHEREAS**, Kevin Benbrook, Benbrook & Benbrook, has submitted a proposal, indicating they will provide the attorney services for the anticipated fee of \$27,500; and,

**WHEREAS**, Kevin Benbrook has completed and submitted a Business Entity Disclosure Certification which certified that Benbrook & Benbrook has not made any reportable contributions to a political or candidate committee in the Township of Franklin in the previous one year, and that the contract will prohibit Kevin Benbrook, Benbrook & Benbrook from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the required certificate for the availability of funds has been filed by the chief financial officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be

made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Franklin, authorizes the Mayor and Clerk of the Township of Franklin to enter into a contract with Benbrook & Benbrook as described herein as attorney on and in behalf of the Township of Franklin for the year 2019; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and Determination of Value be placed on file with this resolution; and,

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in a legally designated publication.

On Motion by David Guth and seconded by Mike Ferri to approve **Resolution 2019-13** be adopted as read.

<b>Roll Call:</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstained</b>	
Jeff DeAngelis	X				
Michael Toretta	X				
Mike Ferri	X				
Dave Guth	X				
Jeannene Butler	X				
			(5) Yes	(0) No	(0) Abstained
					Motion carried

### **CERTIFICATION**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a Resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 7, 2019.

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Denise L. Becton, Clerk  
Franklin Township  
Warren County, State of New Jersey

### **RESOLUTION 2019-14**

**WHEREAS**, It is resolved that the Mayor and Township Committee of each municipality in the County of Warren, in order to file Municipal Tax Appeals, pass a Resolution allowing the Attorney for the Municipality, to file and prosecute said appeals.

**NOW, THEREFORE BE IT RESOLVED**, by a majority of the members of the Governing Body of the Township of Franklin, County of Warren, State of New Jersey, that the Municipal Attorney and/or Special Counsel are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Attorney, in the process of prosecution and/or filing of Municipal Tax Appeals.

**IT IS THEREFORE**, on this 2nd day of January 2019, Resolved as aforesaid by the Township Committee of the Township of Franklin, in the County of Warren and State of New Jersey.

### **CERTIFICATION**

I, Denise L. Becton, Clerk of the Township of Franklin, County of Warren, and State of New Jersey, hereby certify the foregoing Resolution is a true and correct copy of a Resolution adopted by the Township Committee. Of the Township of Franklin at a regular meeting held on Monday, January 7th, 2019.

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Denise L. Becton, Municipal Clerk

**RESOLUTION 2019-15**

**WHEREAS**, the Township Committee of the Township of Franklin, County of Warren, State of New Jersey, desires not to refund tax overpayments under the amount of \$10.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of said Township of Franklin that all tax over-payments under the amount of \$10.00 shall not be refunded, but shall be applied to the subsequent quarter's tax receivable.

**RESOLUTION 2019-16**

**RESOLUTION OF THE TOWNSHIP OF FRANKLIN,  
COUNTY OF WARREN, STATE OF NEW JERSEY,  
FIXING THE RATE OF INTEREST TO BE CHARGED  
ON DELINQUENT TAXES OR ASSESSMENTS**

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, N.J.S.A. 54-4-67 has been amended to permit the fixing of said rates of 8% per annum on the first, \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Franklin, County of Warren, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8%.per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18%.per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup> an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2019, there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two (2) of this resolution shall be charged interest from due date as set forth in paragraph one (1) of this resolution.
4. This Resolution shall be published in its entirety in the Star-Gazette, the official newspaper of the Township of Franklin.
5. A certified copy of this Resolution be provided by the Township Clerk to the Tax Collector, Township Attorney and Township Auditor for the Township of Franklin.

Dated: January 7, 2019

**CERTIFICATION**

I, Denise L. Becton, Clerk of the Township of Franklin, County of Warren, and State of New Jersey hereby certify the foregoing Resolution is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Franklin at a regular meeting held on Monday, January 7, 2019.

\_\_\_\_\_  
Denise L. Becton, Municipal Clerk

**RESOLUTION 2019-17**

**WHEREAS, Ordinance 2002-14** provides for the establishment of a "Land Use Board" consisting of nine members that shall be appointed by the Mayor of the Township of Franklin. The appointments for the year 2019 for the coming year were made on January 7, 2019 as follows.

Class 1: Mayor	1 year exp. 12/19
Class 2: James Onembo	1 year exp. 12/19
Class 3: Committeeperson Mike Ferri	1 year exp. 12/19
Alt. #1 Pat Banes	1 year exp. 12/19
Alt. #2 Open Position	1 year exp. 12/19
Alt. #3 Open Position	1 year exp. 12/19
Alt. #4 Open Position	1 year exp. 12/19

**RESOLUTION 2019-18**

**WHEREAS**, the Franklin Township Committee has deemed it necessary to appoint the following members to the Local Board of Health for a period of one (1) year.

Jeannene Butler  
Mike Toretta  
Jeff DeAngelis  
Mike Ferri  
Dave Guth  
Jim Onembo

**RESOLUTION2019-19**

**WHEREAS**, the Franklin Township Committee has deemed it necessary to appoint the following members to the Open Space Commission that shall be appointed by the Mayor of the Township of Franklin. The appointments for the year 2019 for the coming year were made on January 7, 2019 as follows.

Advisor The Land Conservancy of New Jersey	1 yr.	exp. 12/19
Vacant- Alt #2	1 yr.	exp. 12/19
Dave Guth – Alt #1	1 yr.	exp. 12/19
Dan Kubik	3 yr.	exp. 12/21
Larry Adams	3 yr.	exp. 12/21
Vacant-Unexpired Term	3yr.	exp. 12/19
Bill Rymon	3 yr.	exp. 12/21
Rich Herzer	3 yr.	exp. 12/21

**Resolution 2019-20**

**WHEREAS**, there exists vacancies on the newly enacted Public Safety Committee and;

**WHEREAS**, the following appointments to fill said vacancy for a period of one year has been enacted, and:

**NOW, THEREFORE, BE IT RESOLVED**, that the following individuals take their place on the Public Safety Committee for a period of one year effective January 7, 2019.

- (1) Township Committee members  
Dave Guth–Jeff DeAngelis
- (2) Chief Raymond Read
- (3) Asst. Fire Chief Jan Verkade
- (4) EMS Captain Ernie Buel

- (5) OEM Coordinator Raymond Read
- (6) Deputy OEM Coordinator- Denise L. Becton
- (7) Dawn Stanchina, CFO

**RESOLUTION 2019-21**

**WHEREAS**, there remains on the records and books of the Township of Franklin delinquent taxes and municipal charges owing as of December 31, 2018; and

**WHEREAS**, the statutes of the State of New Jersey, expressly N.J.S.A. 54:5 et seq., provide for the enforcement and collection of such delinquencies through a tax lien sale; and

**WHEREAS**, the Tax Collector is empowered by statute to conduct and preside over the sale of liens;

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Franklin, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey law, on or before December 31, 2018.

**RESOLUTION 2019-22**

**WHEREAS**, N.J .S.A. 40A: 4-19 provides authority for appropriating in a resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20th, of the year preceding the beginning of the fiscal year; and

**WHEREAS**, the date of this resolution is subsequent to December 19th.; and

**WHEREAS**, principal and interest will be due on dates from January 1st to December 31st, inclusive, on sundry bonds and notes issued and outstanding; and

**NOW, THEREFORE, BE IT RESOLVED**, that the following appropriations be made to cover the period from January 1st to December 31st inclusive.

Principal	\$275,333.00
Interest	\$ 29,000.00

**RESOLUTION 2019-23**

**SCHOOL BOARD RECOGNITION MONTH**

**WHEREAS**, New Jersey's public schools serve more than 1.2 million children from Kindergarten through Grade 6; and

**WHEREAS**, The direction of public education in New Jersey is chartered locally by individual school boards, whose 4,800 members serve as advocates for public education as they work with administrators, teachers, parents and local residents; and

**WHEREAS**, Boards of Education provide accountability to the democratic system of governing the schools by communicating the needs of the district to the community while impressing upon administrators the public's expectations for the school district; and

**WHEREAS**, School Board members receive no remuneration for their services; and

**WHEREAS**, The Township of Franklin is justly proud of the academic, athletic and social achievements of the students in our community; and,

**WHEREAS**, the New Jersey State Board of Education and the New Jersey School Boards Association have declared January 2019 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Franklin Township Committee does hereby commend the service of the Franklin Township Board of Education and its members to our community and its children; and be it further

**RESOLVED**, that the Franklin Township Committee proclaims January as **SCHOOL BOARD RECOGNITION MONTH** in Franklin Township, and urges all citizens to join in recognizing the dedication of local school board members, past and present, as we work together to improve educational opportunities for our children.

Dated: January 7, 2019

On motion by David Guth and seconded by Mike Ferri the aforementioned **Resolution 2019-23** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>	
Jeff DeAngelis	X			
Mike Ferri	X			
Dave Guth	X			
Michael Toretta	X			
Jeannene Butler	X		(5) Yes (0) No (0) Abstained	Motion Carried

**CERTIFICATION**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 7, 2019.

\_\_\_\_\_  
Denise L. Becton, Municipal Clerk  
Franklin Township

**RESOLUTION 2019-24**

**TONNAGE GRANT**

**WHEREAS**, The Mandatory Source Separation and Recycling Act P.L.1987, C.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, The New Jersey Department of Environmental Protection is promulgating recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, A resolution authorizing this municipality to apply for such tonnage grants for 2018 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township of Franklin to the efforts undertaken by the municipality and the requirements contained in the

Recycling Act and recycling regulations; and

**WHEREAS**, Such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Franklin, County of Warren, that Franklin Township hereby endorses the submission of the recycling tonnage grant application to the Now Jersey Department of Environmental Protection and designates Roger Bulava to ensure that the application is property filed, and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

On motion by David Guth and seconded by Mike Ferri the aforementioned **Resolution 2019-24** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
Jeff DeAngelis	X		
Mike Ferri	X		
Dave Guth	X		
Michael Toretta	X		
Jeannene Butler	X	(5) Yes (0) No (0) Abstained	Motion Carried

A MUNICIPAL RESOLUTION AUTHORIZING THE FILING OF A RECYCLING TONNAGE GRANT MUST BE SUBMITTED WITH THE GRANT APPLICATION

**CERTIFICATION**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 7, 2019.

\_\_\_\_\_  
Denise L. Becton, Municipal Clerk  
Franklin Township

**RESOLUTION 2019-25**

**Public Agency Compliance Officer**

**WHEREAS**, The Township of Franklin (hereinafter "Public Agency") in accordance with N.J.A.C. 17:27-3.5 that each agency shall designate a Public Agency Compliance Officer; and

**WHEREAS**, the New Jersey Department of Treasury, Division of Contracts Compliance and Equal Employment Opportunity in Public Contracts; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of The Township of Franklin, in the County of Warren and State of New Jersey, as follows:

1. The Township of Franklin hereby designates Denise L. Becton, as its Public Agency Compliance Officer.



On motion by David Guth and seconded by Mike Ferri the aforementioned **Resolution 2019-25** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>	
Jeff DeAngelis	X			
Mike Ferri	X			
Dave Guth	X			
Michael Toretta	X			
Jeannene Butler	X	(5) Yes (0) No	(0) Abstained	Motion Carried

### **CERTIFICATION**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, Warren County, New Jersey is a true and correct copy of a resolution approved by the Township Committee of the Township of Franklin at a regular meeting held on January 7, 2019.

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Denise L. Becton, Municipal Clerk  
Franklin Township

### **RESOLUTION 2019-26 APPOINTMENT OF MUNICIPAL AGRICULTURE ADVISORY BOARD**

**WHEREAS**, the Franklin Township Committee has deemed it necessary to appoint the following members to the Municipal Agriculture Advisory Board that shall be appointed by the Mayor of the Township of Franklin. The appointments are for the year 2019.

Robert Hood  
Joel Reger

### **RESOLUTION 2019-27**

### **JOINING THE WARREN COUNTY COOPERATIVE PRICING COUNCIL (WCCPC)**

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF FRANKLIN TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE WARREN COUNTY COOPERATIVE PRICING COUNCIL HEREIN AFTER REFERRED TO AS THE "LEAD AGENCY" FOR THE CONDUCT OF CERTAIN FUNCTIONS RELATING TO THE PURCHASE OF WORK MATERIALS AND SUPPLIES FOR THEIR RESPECTIVE JURISDICTIONS.**

**BE IT RESOLVED** by Franklin Township of the Township of Franklin, County of Warren and State of New Jersey:

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Franklin

Pursuant to the provisions of N.J.S.A. 40A: 11-11(5), the Mayor is authorized to enter into a Cooperative Pricing Agreement with the Warren County Cooperative Pricing Council for the purchase of work, materials and supplies

The Warren County Cooperative Pricing Council entering into contracts on behalf of the Township of Franklin shall be responsible for complying with the provisions of Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

All Resolutions or parts inconsistent with this Resolution shall be and the same are hereby repealed.

On motion by David Guth and seconded by Mike Ferri the aforementioned **Resolution 2019-27** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
Jeff DeAngelis	X		
Mike Ferri	X		
Dave Guth	X		
Michael Toretta	X		
Jeannene Butler	X	(5) Yes (0) No (0) Abstained	Motion Carried

**CERTIFICATION**

I, Denise L. Becton, Registered Municipal Clerk of the Township of Franklin, County of Warren and State of New Jersey, do hereby certify that this is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Franklin at their regular meeting held on January 7, 2019.

Witness, my hand and seal of the Township of Franklin on this 7th day of January 2019.

\_\_\_\_\_  
**Denise L. Becton, RMC/CMR**

**RESOLUTION 2019-28**

**WHEREAS**, the Franklin Township Committee has deemed it necessary to appoint the following members to the Historical Commission that shall be appointed by the Mayor of the Township of Franklin. The appointments for the year 2019 for the coming year were made on January 7, 2019 as follows.

Susan Frost Vacant-Unexpired Term from 2018	2yr.	exp. 12/19
Amy Perkins	2 yr.	exp. 12/20
Fred Kinney	2 yr.	exp. 12/20

On motion by David Guth and seconded by Mike Ferri the aforementioned **Resolutions 2019-1, 2, 3, 4, 5, 6, 7,8, 9, 10, 11, 12, 13,14, 15, 16,17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
Jeff DeAngelis	X		
Mike Ferri	X		
Dave Guth	X		
Michael Toretta	X		
Jeannene Butler	X	(5) Yes (0) No (0) Abstained	Motion Carried

**First Reading/Introduction**

**RESOLUTION 2019-29**

**FORM 1B**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Committee of the Township of Franklin, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Warren;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Franklin, County of Warren, State of New Jersey hereby recognizes the following:

- 1. The Township of Franklin does hereby authorize submission of a strategic plan for the Franklin/Mansfield/Washington Borough Municipal Alliance grant for fiscal year 2019 in the amount of:

DEDR	\$ 4,198
Cash Match	\$ 1,259
In-Kind	\$ 3,149

- 2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
*Jeff DeAngelis, Mayor*

On motion by Jeannene Butler and seconded by David Guth the aforementioned **Resolution 2019-29** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
David Guth	X		
Jeannene Butler	X		
Mike Ferri	X		
Michael Toretta	X		
Mayor Jeff DeAngelis	X	(5) Yes (0) No (0) Absent	Motion Carried

**RESOLUTION NO. 2019-30**

**WHEREAS**, the Franklin Township Committee of Warren County, NJ, is aware that Common Sense for Animals is located at 2420 State Route 57, Block 7 lot 14, located in Franklin Township, Warren County, NJ,

**WHEREAS**, Common Sense for Animals, per the requirements of the T1 Permit under NJ State Statute, is submitting an application to the NJDEP for consideration of a septic system review,

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Committee consent to the submission of the above listed application to the New Jersey Department of Environmental Protection for approval and conforms with the requirements of all municipal ordinances.

On motion by David Guth and seconded by Mike Toretta the aforementioned **Resolution 2019-30** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
David Guth	X		
Jeannene Butler	X		
Mike Ferri	X		
Michael Toretta	X		
Jeff DeAngelis	X	(5) Yes (0) No (0) Absent	Motion Carried

Dated: January 7, 2019

**Certification**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, do hereby certify that the foregoing resolution is a true and exact copy adopted by the Township Committee of the Township of Franklin on January 7, 2019.

\_\_\_\_\_  
Denise L. Becton, RMC/CMR  
Municipal Clerk

**RESOLUTION NO. 2019-31**

**A RESOLUTION OF THE TOWNSHIP OF FRANKLIN FOR THE PURPOSES OF APPOINTING CRAIG R. BROTONS AS TAX ASSESSOR**

**BE IT RESOLVED**, by the mayor and Committee of Franklin Township that Craig R. Brotons, is hereby appointed as Tax Assessor for Franklin Township, Warren County, NJ to commence December 19, 2018 and to expire on June 30, 2019; and

**BE IT FURTHER RESOLVED** that, if agreed upon by all parties, Mr. Brotons may be appointed for a 4-year term to commence July 1, 2019 and to expire on 6/30/23; and

**BE IT FURTHER RESOLVED** that Mr. Brotons is hired as Tax Assessor for the Township of Franklin at a salary of \$27,488.00 per year.

On motion by Mike Ferri and seconded by David Guth the aforementioned **Resolution 2019-30** be adopted as read.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstained</b>
David Guth	X		
Jeannene Butler	X		
Mike Ferri	X		
Michael Toretta	X		
Jeff DeAngelis	X	(5) Yes (0) No (0) Absent	Motion Carried

Dated: January 7, 2019

**Certification**

I, Denise L. Becton, Municipal Clerk of the Township of Franklin, do hereby certify that the foregoing resolution is a true and exact copy adopted by the Township Committee of the Township of Franklin on January 7, 2019.

\_\_\_\_\_  
Denise L. Becton, RMC/CMR  
Municipal Clerk

FIRST READING AND INTRODUCTION -

**ORDINANCE 2019-1  
CALENDAR YEAR 2019  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Franklin Township Committee of the Township of Franklin in the County of Warren finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Franklin Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$11,989.56 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Franklin Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Franklin Township Committee of the Township of Franklin, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Franklin shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 41,963.46, and that the CY 2019 municipal budget for the Township of Franklin be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

On motion by Committeeperson Jeannene Butler and seconded by Committeeperson Mike Toretta the aforementioned **Ordinance 2019-1** be adopted at first reading. Final reading and adoption to take place on **February 4, 2019 at 7:00 p.m.**

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstain</b>	
David Guth	X			
Jeannene Butler	X			
Mike Ferri	X			
Michael Toretta	X			
Jeff DeAngelis, Mayor	X	(5) Yes	(0) No (0) Absent	Motion carried

On motion by Committeeperson \_\_\_\_\_ and seconded by Committeeperson \_\_\_\_\_ the aforementioned **Ordinance 2019-1** be adopted at final reading.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstain</b>	
David Guth				
Jeff DeAngelis				
Mike Ferri				
Michael Toretta				
Jeannene Butler		(5) Yes (0) No	(0) Absent	Motion carried

**CERTIFICATION**

I, Denise L. Becton, Registered Municipal Clerk of the Township of Franklin, County of Warren, State of New Jersey, do hereby certify that this a true and correct copy of an Ordinance introduced by the Township Committee of the Township of Franklin at their regular meeting held on January 7, 2019. Second reading, public hearing will be held on February 4, 2019 at or near 7:00 PM in the Franklin Township Municipal Building, 2093 Rt. 57, Broadway, New Jersey.

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**Denise L. Becton, RMC/CMR**

**TOWNSHIP OF FRANKLIN  
ORDINANCE NO. 2019-2**

**AN ORDINANCE AUTHORIZING THE APPLICATIONS FOR CHARITABLE SOLICITATION PERMITS FOR FRANKLIN TOWNSHIP FIRE DEPARTMENT “COIN DROP” EVENTS FOR THE YEAR 2019 IN THE TOWNSHIP OF FRANKLIN, COUNTY OF WARREN, NEW JERSEY**

**WHEREAS**, the members of the Franklin Township Fire Department wish to hold their “Coin Drop” events on April 27, June 22, August 24, November 9, 2019 at the intersection of Route 57 and Asbury-Broadway Road in the Township of Franklin; and

**WHEREAS**, N.J.S.A. 39:4-60 requires charitable organizations to obtain municipal approval before soliciting contributions within the State and County roadways of the Township; and

**WHEREAS**, the Franklin Fire Department are also required to obtain Charitable Solicitation permits from the New Jersey Department of Transportation (hereinafter, “NJDOT”); and

**WHEREAS**, the NJDOT application must be accompanied by a certified copy of a municipal ordinance approving the solicitation and authorizing the State Police to execute the application on behalf of the municipality in that the State Police are the responsible police service for the intersection in question; and

**WHEREAS**, the Township has considered the Fire Company’s requests and has found same to be acceptable; and

**WHEREAS**, the Township wishes to approve the Fire Company’s requests in accordance with the procedures established in N.J.S.A. 39:4-60.

**NOW, THEREFORE, BE IT ORDAINED**, by the Committee of the Township of Franklin, in the County of Warren and State of New Jersey, as follows:

**Section** - \_\_\_\_

**The Township hereby approves Franklin Township Fire Department’s** request to hold “Coin Drop” events on April 27, June 22, August 24, November 9, 2019 at the intersection of Route 57 and Asbury-Broadway Road. The times approved for said solicitation are 8:00 a.m. to 4:00 p.m.

**Section** - \_\_\_\_

The approval authorized herein is subject to and expressly conditioned upon the following:

- a. The Fire Department’s compliance with all rules, regulations and guidelines promulgated by the NJDOT for charitable solicitations, including, but not limited to, the posting of any and all necessary warning signs; and
- b. The approval of the Warren County Board of Chosen Freeholders and the NJDOT.

**Section** - \_\_\_\_

A representative of the State Police is hereby authorized to execute the application for a Charitable Solicitation Permit for Franklin Fire Department’s “Coin Drop” events provided the above-stated conditions are met.

**Section - \_\_\_\_**

All ordinances of the Township, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

**Section - \_\_\_\_**

This ordinance shall take effect upon passage and publication as required by law.

On motion by Committeeperson David Guth and seconded by Committeeperson Mike Ferri the aforementioned **Ordinance 2019-2** be adopted at first reading. Final reading and adoption to take place on **February 4, 2019 at 7:00 p.m.**

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstain</b>	
Dave Guth	X			
Jeannene Butler	X			
Mike Ferri	X			
Michael Toretta	X			
Jeff DeAngelis, Mayor	X	(5) Yes	(0) No (0) Absent	Motion carried

On motion by Committeeperson \_\_\_\_\_ and seconded by Committeeperson \_\_\_\_\_ the aforementioned **Ordinance 2019-2** be adopted at final reading.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstain</b>	
Dave Guth				
Jeannene Butler				
Mike Ferri				
Michael Toretta				
Jeannene Butler, Mayor		( ) Yes	(0) No (0) Absent	Motion carried

**CERTIFICATION**

I, Denise L. Becton, Registered Municipal Clerk of the Township of Franklin, County of Warren, State of New Jersey, do hereby certify that this a true and correct copy of an Ordinance introduced by the Township Committee of the Township of Franklin at their regular meeting held on January 7, 2019. Second reading, public hearing will be held on February 4th, 2019 at or near 7:00 PM in the Franklin Township Municipal Building, 2093 Rt. 57, Broadway, New Jersey.

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**Denise L. Becton, RMC/CMR**

**ORDINANCE 2019-3**

**AN ORDINANCE APPROPRIATING THE SUM OF \$16,000.00 WHICH WILL BE BUDGETED IN THE 2019 CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP OF FRANKLIN FOR IT SERVER AND FIREWALL HARDWARE, IMPLEMENTATION, AND SERVICE COSTS**

**WHEREAS**, there will be funding appropriated in the Capital Improvement Fund for the 2019 Budget and will within the Capital Improvement Fund of Franklin Township, and

**WHEREAS**, it is deemed appropriate to make use of \$16,000.00 of the allowable Capital improvements for the IT Server and Firewall Hardware, Implementation, and Service Costs

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Franklin, County of Warren, State of New Jersey, as follows:

Section 1. The sum of \$16,000.00 presently located in the Capital Improvement Fund is hereby appropriated for the IT Server and Firewall Hardware, Implementation, and Service Costs

Section 2. In connection with the amount authorized in Section 1 hereof, the Township Committee makes the following determinations.

A) The purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Township may lawfully take as a general capital improvement

B) The period of usefulness of the purpose described in Section 1 hereof is not in the limitation of the Local Bond Law and the reasonable life thereof is at least five (5) years.

Section 3. All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 4. This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

On motion by Committeeperson Mike Ferri and seconded by Committeeperson Mike Toretta the aforementioned **Ordinance 2019-3** be adopted at first reading. Final reading and adoption to take place on **February 4, 2019 at 7:00 p.m.**

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstain</b>	
David Guth	X			
Jeannene Butler	X			
Mike Ferri	X			
Michael Toretta	X			
Jeff DeAngelis, Mayor	X	(5) Yes	(0) No (0) Absent	Motion carried

On motion by Committeeperson \_\_\_\_\_ and seconded by Committeeperson \_\_\_\_\_ the aforementioned **Ordinance 2019-3** be adopted at final reading.

<b>Roll Call Vote</b>	<b>Yes</b>	<b>No</b>	<b>Absent/Abstain</b>	
David Guth				
Jeff DeAngelis				
Mike Ferri				
Michael Toretta				
Jeannene Butler		(5) Yes	(0) No (0) Absent	Motion carried

### **CERTIFICATION**

I, Denise L. Becton, Registered Municipal Clerk of the Township of Franklin, County of Warren, State of New Jersey, do hereby certify that this a true and correct copy of an Ordinance introduced by the Township Committee of the Township of Franklin at their regular meeting held on January 7, 2019. Second reading, public hearing will be held on February 4, 2019 at or near 7:00 PM in the Franklin Township Municipal Building, 2093 Rt. 57, Broadway, New Jersey.

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**Denise L. Becton, RMC/CMR**



## **DISCUSSIONS:**

### **Shared Service Agreement – Animal Control Officer**

Washington Borough Manager, Matthew Hall, was expected to come this evening to educate the committee as to this shared agreement with the Animal Control Officer, but, unfortunately is not present this evening. The consensus of the township committee, at this time, uncomfortable to sign as is and to place this on the February meeting agenda.

## **REPORTS/UPDATES**

**Zoning Officer-** Jim Onembo informed the committee as to two conceptual plans on the Land Use Board Agenda for Wednesday evening. Playmakers pled guilty to both summonses and fined \$700, one other matter to clear up in court in February. 8 Millbrook Road and 3 Olde Street, foreclosed properties, debris on the outside of these homes, pay to hire a company or our DPW due to neighborhood complaints. Our Manure Ordinance was developed in the late 1990's, beneficial to take a look at it, due to recent problems with the chicken farm. Mr. Onembo took a tour of the chicken farm, no evidence of any fly issue. Very responsive and impressed with the facility. Governing Body will be meeting with ISE.

**OEM/FIRE** - Raymond Read – nothing further to report

### **Committee Reports:**

**David Guth** – Committeeman Guth informed the DPW is still one man down and the injured worker is scheduled for surgery January 14<sup>th</sup> and may be out an additional 3 months. Actively working with Foreman Read seeking assistance for the department. Mayor DeAngelis informed that not a single light was on the outside of the municipal building tonight coming in.

**Jeannene Butler** – Committeeperson Butler advised that a meeting needs to be set up with the Franklin Township School to discuss student enrollment.

**Mike Ferri**– Nothing further to report.

**Michael Toretta** – Nothing further to report.

**Jeff DeAngelis** – Mayor DeAngelis and Deputy Mayor Toretta met with an individual as to a solar project. They are looking for a ROW on the Brandywine Property. Property was purchased with Open Space funds. Looking to put solar panels on the roof of the municipal building, makes business sense and will free up electric as the municipal building with day to day operations of the budget. Will keep updated as this progresses.

### **Open Space – No representative attended**

**DPW** – Report submitted and on file.

### **FTYA – No representative attended**

## **Open Public Session:**

On motion by Mike Ferri and seconded by Jeannene Butler to break into Open Public Session at 7:36 pm.

Janis Liepins – Inquired as to the temperatures of the chicken houses at ISE, if 75 degrees in the winter, how warm will the houses be in the summertime. We also need to be careful with bacteria. Mayor DeAngelis informed that they are continuing their investigation research and willing to take measure to do so.

Hearing nothing further from the public, on motion by Jeannene Butler and seconded by Mike Ferri to close the Open Public Session at 7:32 pm.

**EXECUTIVE SESSION**

**BE IT RESOLVED**, on this 7th day of January, 2019, by the Township Committee of the Township of Franklin and pursuant to N.J.S.A. 10:4-1, that the Township Committee shall discuss the following matter in executive session

**Personnel – Recycling Coordinator  
Personnel - DPW**

It is not possible at this time for the Township Committee to determine when and under what circumstances the item which is to be discussed in executive session can be publicly disclosed.

**THEREFORE**, be it resolved on this 7th, day of January, 2019 by the Franklin Township Committee, that the matter stated will be discussed in executive session, said session to commence at 7:38 pm.

On Motion by Mike Ferri and seconded by Mike Toretta to exit to executive session at 7:38p.m. Unanimous Vote.

On motion by David Guth and seconded Mike Ferri to return to the regular session at 8:16 p.m. Unanimous Vote.

On motion by David Guth and seconded by Jeannene Butler, to appoint Margaret Housman for one (1) year expiring on December 31, 2019 as Recycle Coordinator, same responsibilities and same salary in 2018 \$8943.00 minus \$1,200.00 for a Certified Coordinator to sign off on all reports as needed, a total salary of \$7743.00.

<b>Roll Call:</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstained</b>	
Jeff DeAngelis	X				
Michael Toretta	X				
Mike Ferri	X				
Dave Guth	X				
Jeannene Butler	X	(5) Yes	(0) No	(0) Abstained	Motion carried

On motion by Mike Toretta and seconded by Mike Ferri, to pay appropriate bills as per bill list received by our Chief Financial Officer.

<b>Roll Call:</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstained</b>	
Jeff DeAngelis	X				
Michael Toretta	X				
Mike Ferri	X				
Dave Guth	X				
Jeannene Butler	X	(5) Yes	(0) No	(0) Abstained	Motion carried

On motion by David Guth and seconded by Mike Toretta, hearing no objection, meeting stands adjourned at 8:23pm.

Respectfully submitted,

Denise L. Becton, RMC/CMR  
Municipal Clerk